



# Electronic Invoicing for Business Central

## ◆ Overview

Electronic invoicing enables direct communication with the System of Electronic Invoices (SEF) through invoice exchanges between companies, both public and private.

### 1. Communication Method

- Sales invoices are sent and purchase invoices are received via official web services provided by the Tax Administration.
- To use this method, the company must be registered on the SEF portal with a certificate held by an authorized person who is entitled to submit tax returns.

### 2. Registration and Setup

- Register the company on the SEF portal.
- Configure system settings in Microsoft Dynamics 365 Business Central according to the steps outlined in this manual.
- Follow the operational procedures described here for daily work with documents.

### 3. Document Types

The following types of documents can be sent or received:

- Invoice or prepayment invoice
- Finance charge memo
- Credit memo or correction of prepayment invoice
- Final invoice (following a prepayment invoice)

Feature	Description	Release
Import package	The package import is used for importing tables	20.5
Settings	Settings for further use of E-invoices	20.5
Work with documents	Process of creating sales invoices, prepayment invoices, purchase invoice, credit memo.	20.5
Other functions	Batch invoices sending and automatic get sales invoices status.	21.0
Individual and Summary VAT	Individual and Summary VAT records are an integral part of the Electronic Invoicing System and are used for recording sales invoices that were not sent as E-Invoices.	22.0
Electronic records of previous VAT	This system enables the submission of data on previous VAT through the Electronic Invoicing System.	24.0

## ◆ Import package

### 1. When Import Is Required

- The import of the package is not required if you are using only the NPS e-Invoice extension without the NPS Localization.
- The package includes tables for VAT, which are applicable only if the NPS Localization extension is installed.

### 2. What the Import Does

Importing the e-Invoice package loads tables containing:

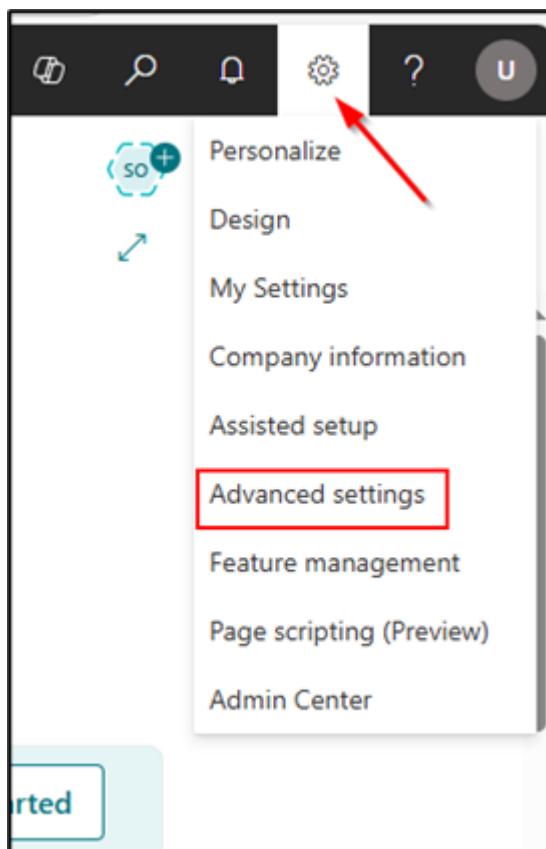
- Data for both the individual VAT register and the summary VAT register
- The electronic register of input tax

During this process, the VAT settings for the specified registers in the package are automatically populated.

### 3. How to Perform the Import

The package import is carried out through Assisted Setup:

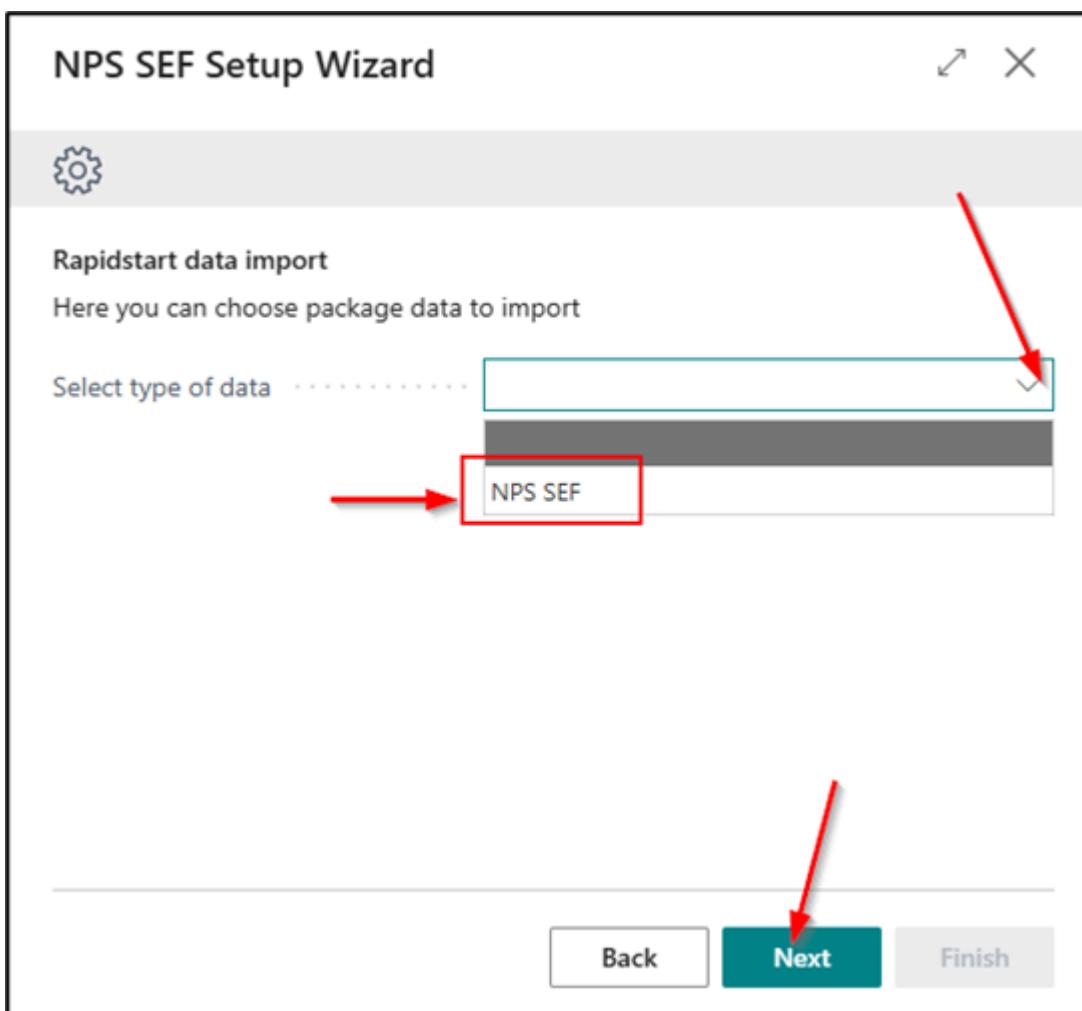
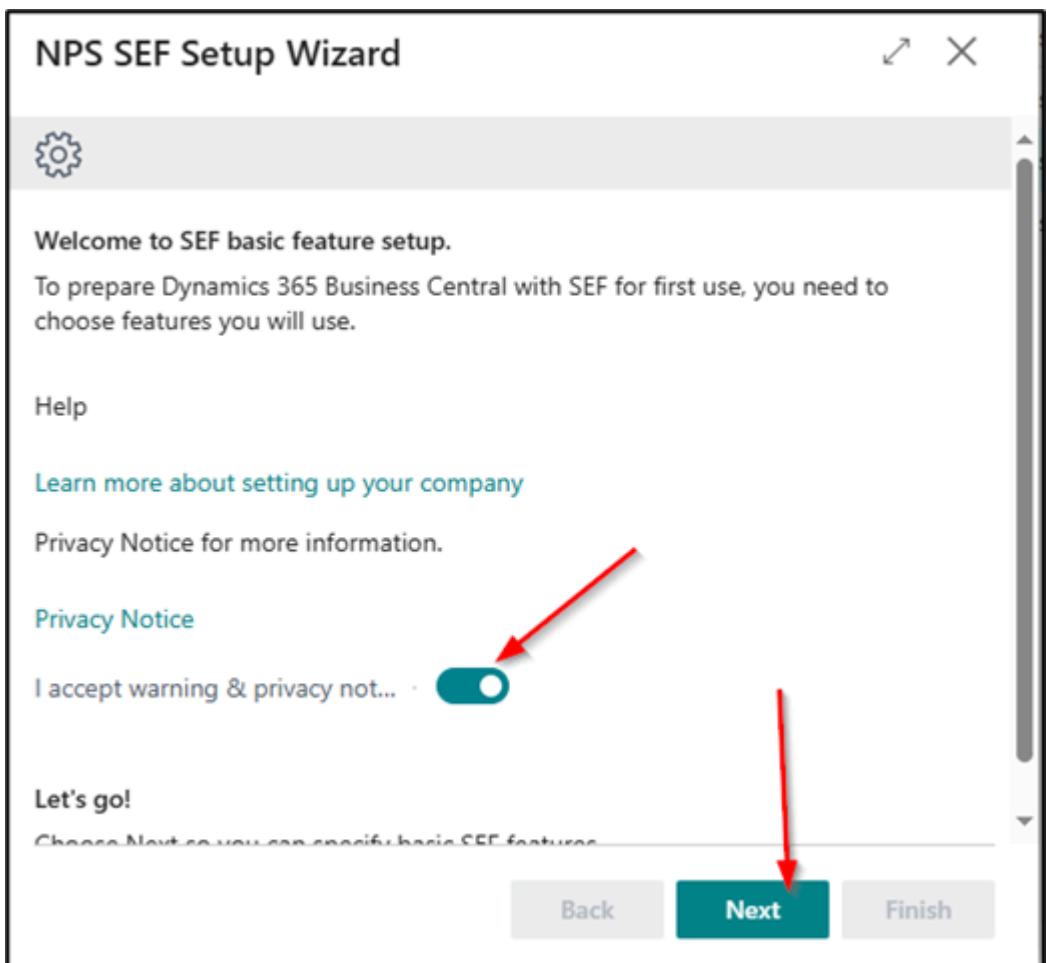
- Open Assisted Setup.
- From the list, select Set up NPS SEF.
- Follow the guided steps to complete the import.



Assisted Setup			
Title		Completed	Learn more
<a href="#">Set Up Report</a>		<input type="checkbox"/>	Read
<a href="#">Set Up NPS Localization</a>		<input checked="" type="checkbox"/>	Read
<a href="#">Set Up NPS Manufacturing Management</a>		<input type="checkbox"/>	Read
<a href="#">Set Up NPS SEF</a>		<input checked="" type="checkbox"/>	Read

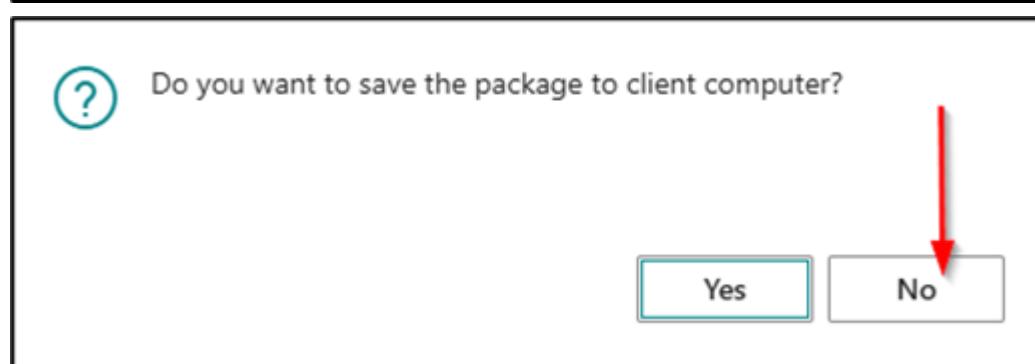
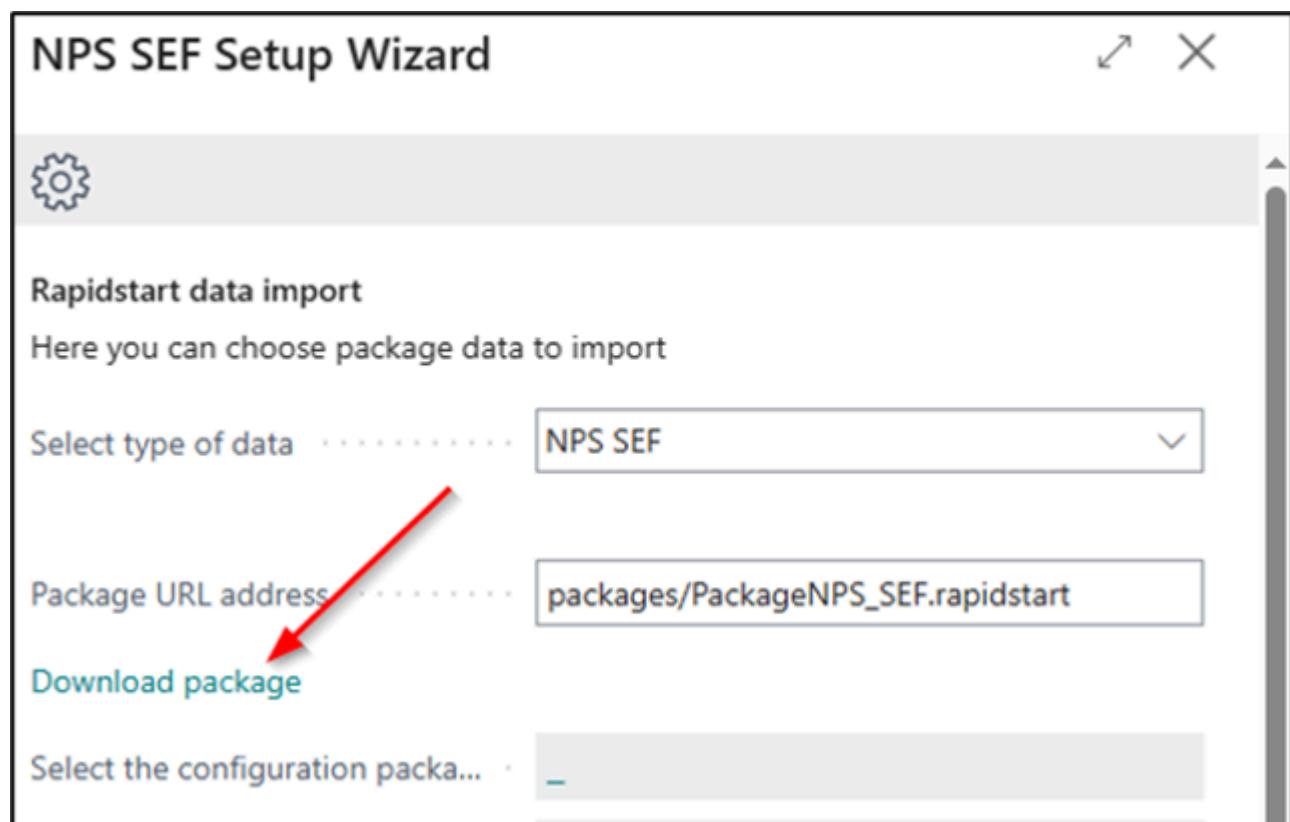
Accepting the Warning and Privacy Notice. The user is required to:

- Check the box labeled "I accept the warning and privacy notice."
- Select the Next action.
- Choose the data type NPS SEF.
- Select the Next action again to proceed.

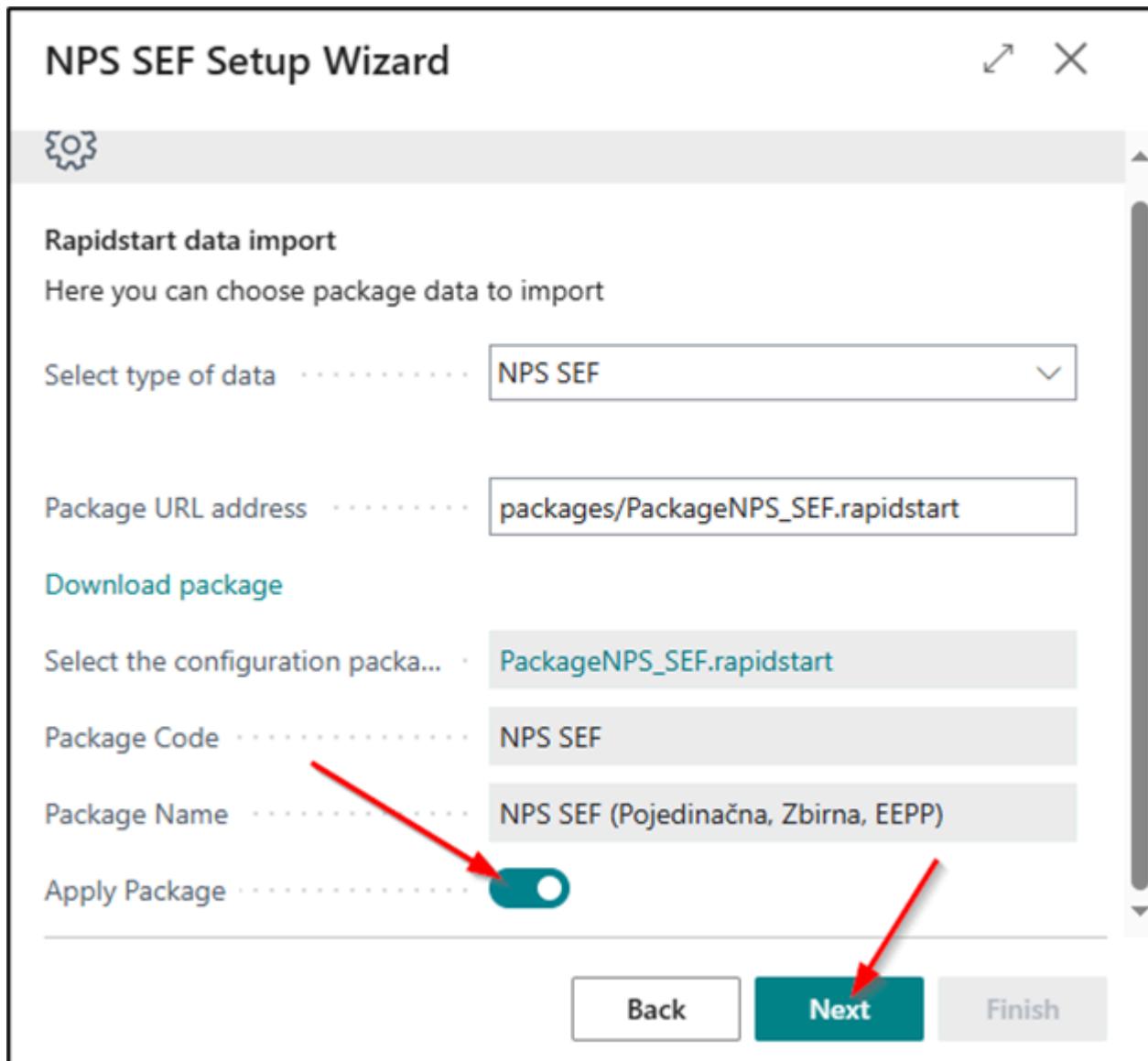


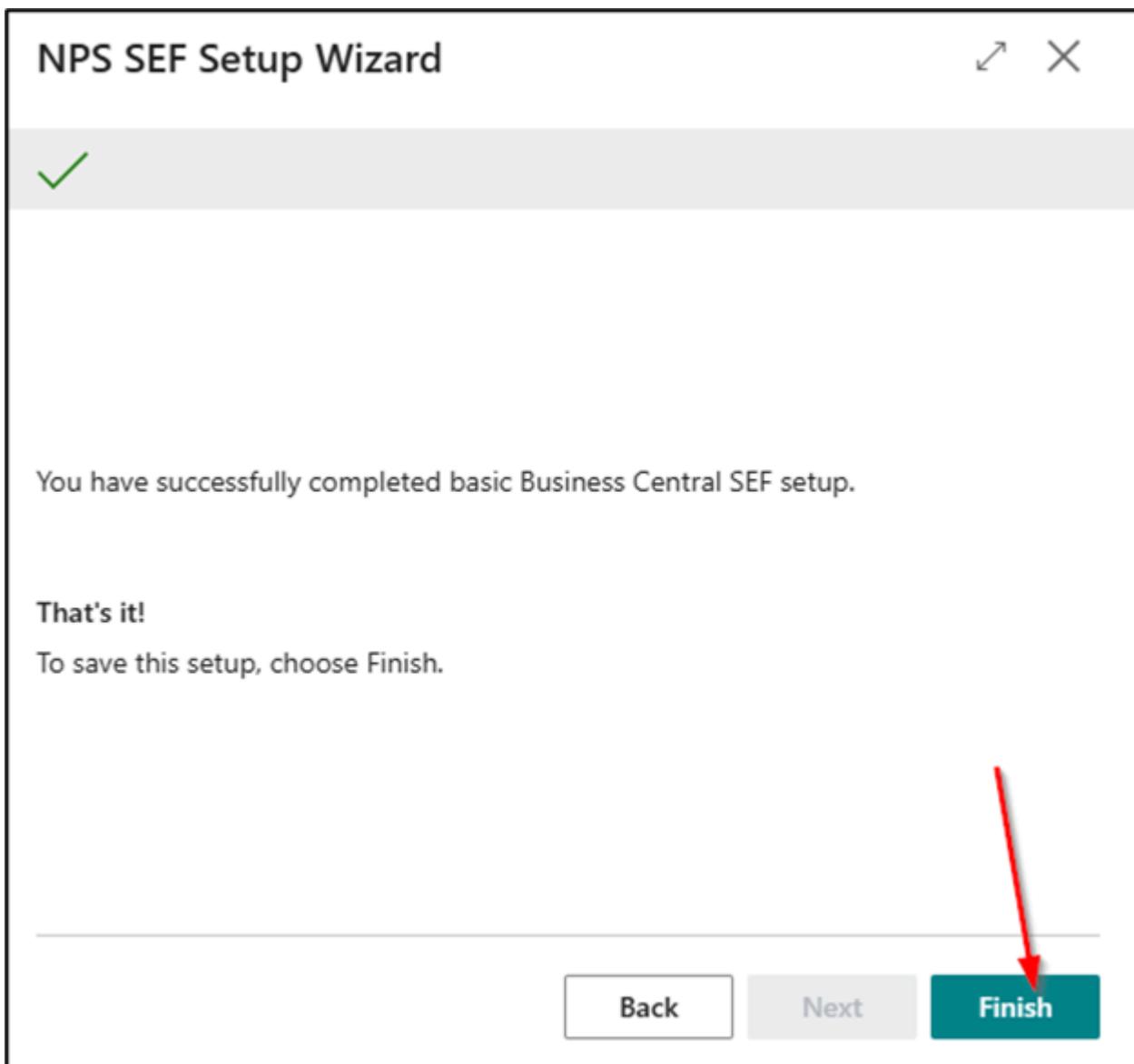
Start the Downloading Package action by selecting this option. A prompt will appear: Do you want to save the package on your client's computer?

- If you select Yes, the package will be downloaded and saved on your computer.
- If you select No, the package will not be downloaded to your computer but will remain available for import into BC.



In the next step, select the Apply Package action to load the configuration data into the Business Central tables. This will apply the package and automatically populate the data in BC. Then, proceed by selecting the Next action.



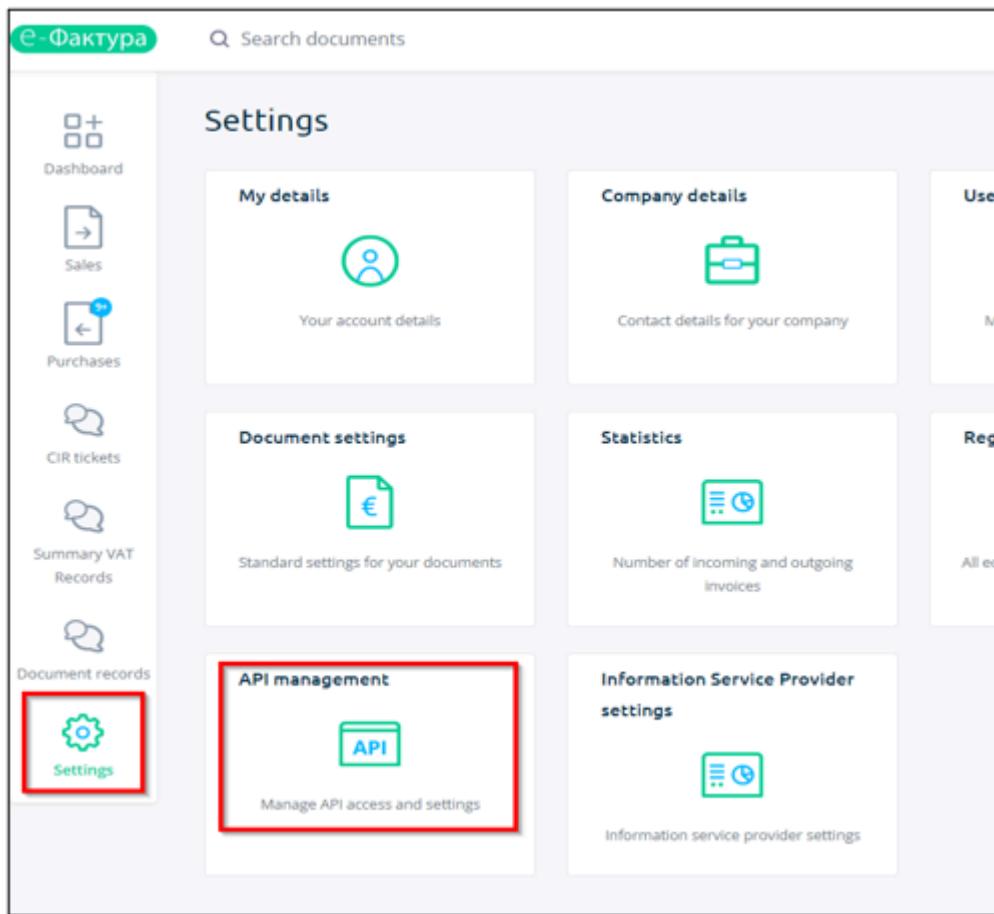


Click Finish. The package import may take a few minutes. Once completed, you can continue with the remaining setup steps.

## ◆ **Settings**

### 1. Obtaining an API Key

After registering on the E-faktura portal, navigate to the Settings menu and select API Management.



The screenshot shows the 'Settings' page of the E-Fakturna application. On the left, there is a sidebar with various icons and labels: 'Dashboard', 'Sales', 'Purchases', 'CIR tickets', 'Summary VAT Records', 'Document records', and 'Settings' (which is highlighted with a red box). The main content area is titled 'Settings' and contains several sections: 'My details' (with a user icon and 'Your account details'), 'Company details' (with a briefcase icon and 'Contact details for your company'), 'User' (partially visible), 'Document settings' (with a document icon and 'Standard settings for your documents'), 'Statistics' (with a chart icon and 'Number of incoming and outgoing invoices'), 'Registration' (partially visible), 'API management' (with an API icon and 'Manage API access and settings' - this section is also highlighted with a red box), and 'Information Service Provider settings' (with a gear icon and 'Information service provider settings').

## 2. Activating and Copying the API Key

Once the new page opens:

- Toggle the Active button to enable the key.
- Copy the autogenerated password from the Authentication Key field.
- Paste this value into the API Key field in the E-Fakture service settings within 365 Business Centre.

After the settings have been adjusted:

- Users can create and post invoices directly through Business Central as usual, without logging into the E-Fakture portal.
- Accessing the E-Fakture portal is only required if:
  - More detailed document checks are needed.
  - Changes to the integration settings must be made.

### 3. Service Connections

After obtaining the API key, you must configure it within Business Central:

- Open the Service Connections search.
- Select EIN e-Invoice Setup.
- A new page will appear where you can enter the API key.
- If the API key is entered incorrectly, the system will display an error.
- After confirming the API key, a page for setting URL addresses will open.

- Click Set URLs to Default.
- Finally, enable the connection by toggling the Enabled function.

Service Connections	
Name	Status
EIN e-Invoice Setup	Enabled

### E-Invoice Setup

Manage [Set URLs to Default](#) [Set Test URLs to Default](#) [Test Connection](#) Page Actions [Fewer options](#)

✖ The page has an error. [Refresh \(F5\)](#) to undo the change, or correct the error.

**General**

Api Key .....  You must disable the service before you can change the API key.

Enabled  Connection is not working. Check settings. [Test Connection](#) [Edit](#)

**Service Functions**

Ping URL .....  Post Purchase Inv. Accept Path .....

## Edit - E-Invoice Setup

Manage [Set URLs to Default](#) [Set Test URLs to Default](#) [Test Connection](#) Actions [Fewer options](#)

### General

Api Key .....  You must disable the ... [You must disable the service bef...](#)

Enabled

### Service Functions

Ping URL .....	<a href="https://demoe faktura.mfin.gov.rs">https://demoe faktura.mfin.gov.rs...</a>	Post Cancel Sales Invo...	<a href="#">/api/publicApi/sales-invoice/ca...</a>
Base URL .....	<a href="https://demoe faktura.mfin.gov.rs">https://demoe faktura.mfin.gov.rs</a>	Get Purchase Invoice ...	<a href="#">/api/publicApi/purchase-invoice...</a>
Post Sales Invoice Path	<a href="#">/api/publicApi/sales-invoice/UBL...</a>	Get Purchase Invoice ...	<a href="#">/api/publicApi/purchase-invoice...</a>
Get Sales Inovice Path	<a href="#">/api/publicApi/sales-invoice/xm...</a>	Get Purchase Invoice ...	<a href="#">/api/publicApi/purchase-invoice...</a>
Get Sales Inovice Stat...	<a href="#">/api/publicApi/sales-invoice?inv...</a>	Post Purchase Inv. Acc...	<a href="#">/api/publicApi/purchase-invoice...</a>
Get Sales Invoice Cha...	<a href="#">/api/publicApi/sales-invoice/ch...</a>	Post Callback Notifica...	<a href="#">/api/publicApi/subscribe</a>
Post Correct Sales Inv...	<a href="#">/api/publicApi/sales-invoice/sto...</a>		

### Additional options

Exclude Sending Attac...  Sales Invoice Report ID ..

Exclude Receiving Att...  Sales Cr. Memo Repor...

[Close](#)

## 4. Treasury Integration

In the same settings page, configure the Treasury section to enable integration with the central register of invoices:

- Fill in the required fields as follows:
- KJS Usergroup: guests
- KJS Username: guests
- KJS Password: guests
- KJS Types for Sending in CIR: 0,1,2,4,5,6,9,10,11
- These values define which KJS entries will be sent to the Central Register of Invoices.

- Every customer who has a defined KJS number on their card will automatically be included in the submission.
- The fields are populated by clicking Set URLs to Default, then confirming the configuration

Treasury			
KJS Usergroup	guests	KJS Types for Sending in CIR	0,1,2,4,5,6,9,10,11
KJS Username	guest	KJS Request Rate Limit	100
KJS Password	guest	KJS Request Timeout	1000
KJS Base URL	https://kjs.trezor.gov.rs/servis/		

## 5. Get Units of Measure

To ensure standardization of unit codes, the SEF portal defines the possible units of measure that must be used when creating invoices. For successful document exchange between NAV/Business Central and SEF, it is necessary to align the units of measure in the Units of Measure table.

- Navigate to E-Invoice Settings → Actions → SEF → Get Units of Measure.
- The system will automatically retrieve the standardized units of measure.
- When you open the Units of Measure table, you will see all available units along with their International Standard Codes.

### E-Invoice Setup

Manage Set URLs to Default Set Test URLs to Default Test Connection Page Actions Fewer options

**General**

Api Key ..... **\*\*\*\*\*** Treasury ..... **Get Units of Measure** You must disable the service before you ... **OK**

Enabled ..... **On** SEF ..... **Get Units of Measure** You must disable the service before you ... **OK**

Other ..... **Get Units of Measure** You must disable the service before you ... **OK**

### E-Invoice Setup

Manage Set URLs to Default Set Test URLs to Default Test Connection Page Actions Fewer options

**General**

Api Key ..... **\*\*\*\*\*** You must disable the service before you ... **OK**

Enabled ..... **On**

**Service Functions**

Ping URL ..... **/api/publicApi/getEfakturaVersion** Post Purchase Inv. Agent Path ..... **/api/publicApi/sales-invoice/agent**

Base URL ..... **https://demoefakturna.mesec.com** Processing is completed. **OK**

Post Sales Invoice Path ..... **/api/publicApi/sales-invoice**

Get Sales Inovice Path ..... **/api/publicApi/sales-invoice**

Get Sales Inovice Status Path ..... **/api/publicApi/sales-invoice/status**

Get Sales Inovice Changes Path ..... **/api/publicApi/sales-invoice/changes?date=%1** Cancel Summary VAT Path ..... **/api/publicApi/sales-invoice/cancelSummaryVAT**

Units of Measure

✓ Saved

Code ↑

Description

International Standard Code

Code	Description	International Standard Code
→ A	a	H16
AKT	akt	ACT
CM2	cm2	CMK
D	d	DAY
G	g	GRM
GOD	god	ANN
H	h	HUR
HA	ha	H18
KG	kg	KGM
KM	km	KMT
KOM	kom	H87
KOMPLET	komplet	KT
KW	kW	KWT
KWH	kWh	KWH
L	l	LTR
M	m	MON
M2	m2	MTK
M3	m3	MTQ
MIN	min	MIN
PAR	par	PR
S	s	SEC
SET	set	XKI
T	t	TNE

## 6. Electronic Document Formats and Sending Profiles

To enable automatic sending of invoices during posting, you must configure Electronic Document Formats and Document Sending Profiles.

### Set User Experience

- In the search bar, type Company Information.
- Open the page and set the User Experience to Premium.

### Company Information

Related ▾

Name	NPS doo	VAT Registration No.	102716278	...
Address	Bulevar maršala Tolbuhina 44	Registration No.	17460790	
Address 2		Registration No.	17460790	
City	Beograd	GLN		
Post Code	11000	Use GLN in Electronic Documents	<input checked="" type="checkbox"/>	
Country/Region Code	RS	Picture	<input type="button" value="+"/>	
Contact Name		JBKJS		
Phone No.		Calculation Salary	Serbia	▼

Communication >

\* Payments >

Shipping >

Company Badge >

User Experience

Experience	Premium	...
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## 7. Electronic Document Formats

For the purposes of automatic sending of invoices during posting, it is necessary to set up profiles for sending on each individual customer's card. Before creating a sending profile, you must first define an Electronic Document Format.

- In the quick search, type Electronic Documents Formats.
- Create two formats:
- Sales Invoice
- Sales Credit Memo
- Enter the format code and select the appropriate options for each format.

Code ↑	Description	Usage ↑	Codeunit ID	Codeunit Caption	Delivery Codeunit ID	Delivery Codeunit Caption
EINVOICE	E-Invoice	Sales Invoice	49021564	NPSEIN Generate File	49021561	NPSEIN Integration
EINVOICE	E-Invoice	Sales Credit Memo	49021564	NPSEIN Generate File	49021561	NPSEIN Integration
PEPPOL BIS3	PEPPOL BIS3 Format (Pan-Eur...	Sales Invoice	1610	Exp. Sales Inv. PEPPOL BIS3.0		
PEPPOL BIS3	PEPPOL BIS3 Format (Pan-Eur...	Sales Credit Memo	1611	Exp. Sales CrM. PEPPOL BIS...		
PEPPOL BIS3	PEPPOL BIS3 Format (Pan-Eur...	Sales Validation	1620	PEPPOL Validation		

## 8. Entering Format Details

When creating the Electronic Document Formats:

- Enter the Format Code.
- Select the document type (Sales Invoice or Sales Credit Memo).
- Assign the corresponding Object IDs:
- Codeunit Captions ID: NPSEIN Generate File
- Delivery Codeunit Caption ID: NPSEIN Integration

Note: Both the invoice and approval formats must share the same code so they can be linked with a sending profile

Document Sending Profiles		
<a href="#">Search</a> <a href="#">New</a> <a href="#">Manage</a>		
Code ↑	Description	Default
DIRECTFILE	: Direct to File	<input type="checkbox"/>
EINVOICE	E-Invoice	<input checked="" type="checkbox"/>

## 9. Creating Document Sending Profiles

To enable automatic sending of invoices during posting, you must create a Document Sending Profile:

- In the search bar, type Document Sending Profiles.
- Click New to create a profile.
- Assign a Code to the profile.
- Select Document Exchange Service.
- Choose the format that was previously created in Electronic Document Formats.
- By default, the check mark indicates that the sending profile will apply to all customers, unless a different profile is explicitly defined on an individual Customer Card.

Document Sending Profile

**EINVOICE**

**General**

Code ..... EINVOICE Default .....

Description ..... EINVOICE

**Sending Options**

Printer ..... No	Electronic Document ..... Through Document Exchange S...
Email ..... No	Format ..... EINVOICE
Disk ..... No	

## 10. Assigning the Profile to Customer Cards

After creating the Document Sending Profile:

- Open the Customer Card.
- In the General section, locate the Sending Documents Profile field.
- Select the created E-Fakture profile.

This ensures that invoices for the customer will be automatically sent through the configured E-Fakture integration during posting individual Customer Card.

Customer Card

C0001 · NPS D.O.O. BEOGRAD

**General**

No. ..... C0001	Responsibility Center ..... <input type="button" value="..."/>
Name ..... NPS D.O.O. BEOGRAD	Service Zone Code ..... <input type="button" value="..."/>
IC Partner Code ..... <input type="button" value="..."/>	Document Sending Profile ..... EINVOICE <input type="button" value="..."/>
Balance (LCY) ..... 36.020.13	Total Sales ..... 33.489,00

## 11. Sending E-Invoices Manually

If a Sending Documents Profile is not set on the customer card, invoices can still be sent manually in two ways:

- From the list of posted invoices
- In the quick search, type Posted Sales Invoices.
- Open the list and mark the invoice you want to send.
- From the posted document itself
- Open the posted document by clicking the invoice number from the Posted Sales Invoices list.

In both cases, sending is initiated by navigating to:

Actions → Electronic Invoicing → Send Sales Invoice.

## 10. VAT Posting Setup

To comply with Tax Administration instructions, each VAT posting combination used for invoicing must be marked with a corresponding letter in the Tax Category field.

- In the search bar, type VAT Posting Setup.
- Select the VAT Business Posting Group.
- On the VAT Posting Setup tab, add the appropriate Tax Category.

## Example Settings

- 20% VAT → Tax Category: S
- Exemption from VAT → Tax Category: AE

These codes ensure invoices are categorized correctly and align with the official VAT definitions

VAT Bus. Posting Group	Prod. Posting Group	Des...	Bloc...	VAT Ide...	VAT %	VAT Calculation Type	Unr... VAT Type	Sales VAT Account	Sales VAT Unreal. Account	Pur... VAT Acc...	Purch. VAT Account	Rev... Chrg. VAT Acc.	Rev... Chrg. VAT Unr...	VAT Clas... Code	EU Serv...	Tax Category
KDOM	PDV20			2.3	20	Normal VAT		47000	49800	*						S

VAT Posting Setup Card ✓ Saved Copy... Print...

### KDOM · PDV20

Suggest Accounts Copy... More options

#### General

VAT Bus. Posting Group	KDOM	VAT Clause Code	
VAT Prod. Posting Gro...	PDV20	EU Service	<input checked="" type="checkbox"/>
VAT Calculation Type	Normal VAT	Adjust for Payment Di...	<input checked="" type="checkbox"/>
Description		Certificate of Supply R...	<input checked="" type="checkbox"/>
Blocked	<input checked="" type="checkbox"/>	Tax Category	S
VAT %	20	VAT % (informative)	0

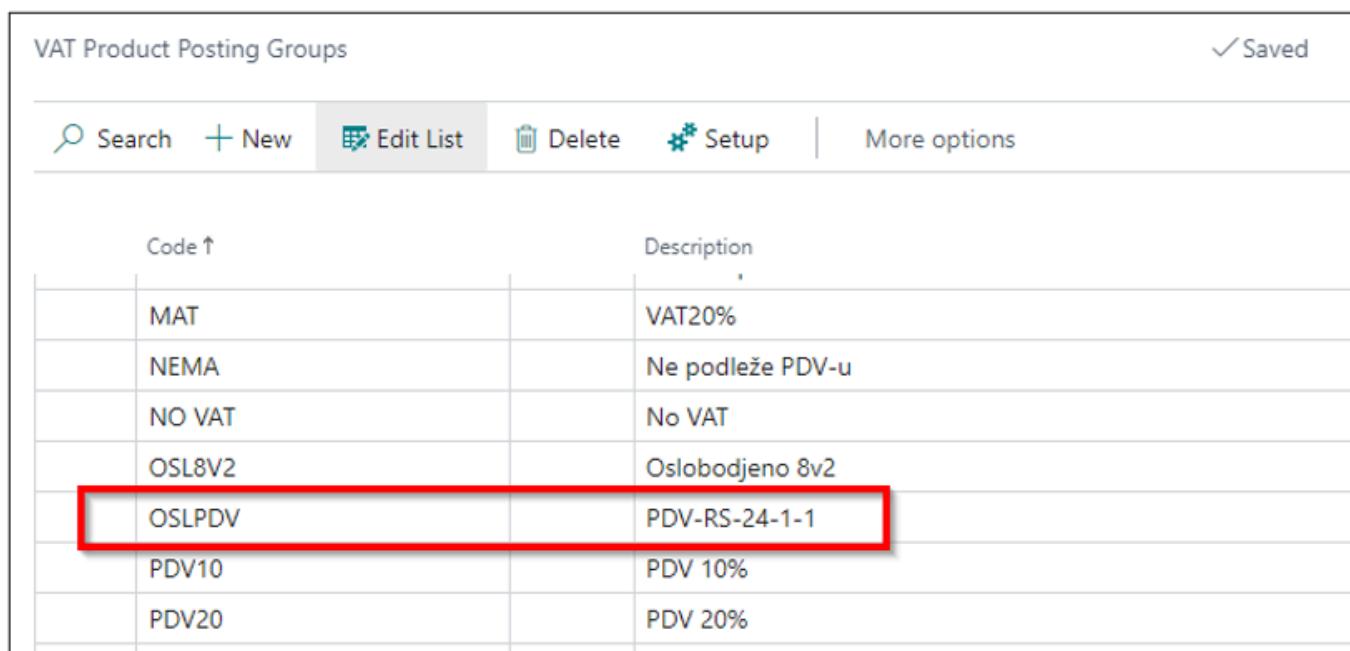
<b>S</b>	Standard rate (20% and 10%)
<b>Z</b>	Tax exemption with right to deduct previous tax
<b>E</b>	Tax exemption without right to deduct previous tax
<b>AE</b>	Reverse calculation of VAT
<b>O</b>	No subject to taxation, service outside the scope of VAT application
<b>R</b>	Exemption from VAT
<b>OE</b>	Not subject to VAT taxation
<b>SS</b>	Special taxation procedures
<b>N</b>	Cancellation

## 11. VAT Product Posting Groups

For sales invoices that include a line with 0% VAT, it is mandatory to specify the legal basis for applying the exemption:

- The code of the article of law granting the right to calculate 0% VAT must be entered in the Description field of the VAT Product Posting Group used for posting such invoices.
- The code must be entered in the exact format mandated by the Ministry of Finance.
- To configure this:
  - In the search bar, type VAT Product Posting Groups.
  - Locate the code for exempt VAT calculation in the list.
  - Update the Description field with the required legal reference PDV-RS-24-1-1.

This ensures compliance with tax regulations and proper reporting of VAT-exempt transactions.



VAT Product Posting Groups		✓ Saved
Code ↑	Description	
MAT	VAT20%	
NEMA	Ne podleže PDV-u	
NO VAT	No VAT	
OSL8V2	Oslobodjeno 8v2	
OSLPDV	PDV-RS-24-1-1	
PDV10	PDV 10%	
PDV20	PDV 20%	

## 12. VAT Posting Categories

After configuring the VAT Product Posting Groups, proceed to set the posting categories for VAT:

- Open the VAT Posting Setup page.
- Enter the corresponding Tax Category (as defined in the previous step).
- Assign the category to both:
  - VAT Posting Business Group (example: KDOM)
  - VAT Product Posting Group (example: OSLPDV)

This ensures that VAT postings are correctly categorized and aligned with the tax administration's requirements.

VAT Bus. Posting Group ↑	VAT Prod. Posting Group ↑	Des...	Bloc...	VAT %	VAT Calculation Type	Unr... VAT Type	Adj... for Pay... Disc...	Sales VAT Acc...	Sal... VAT Un...	Pur... VAT Un...	Rev... VAT Acc...	Re... Ch...	VAT Cl...	EU Serv...	Tax Category
KDOM	OSLPDV			0	Normal VAT			47000	*						Z

## 13. EU Country/Region Code Setup

Because the E-Faktura system operates in accordance with the European exchange framework, country codes must be defined according to mandated standards. Existing codes cannot be altered, so new settings must be configured.

- In the search bar, type Country/Region.
- Open the relevant country record and configure the following fields:
- EU Country/Region Code → For Serbia, enter RS.
- VAT Scheme → For Serbia, enter 9948.

Note:

- These settings apply only to domestic customers in Serbia.
- If invoice exchange is later extended to other countries, the same configuration must be created for each new country, using the appropriate EU country code and VAT scheme defined by the Ministry of Finance

Countries/Regions							✓ Saved	Print	Export	
Code ↑		Name	ISO Co...	ISO Numeric Code	Address Format	Contact Address Format	County Name	EU Country/Region Code	Intrastat Code	VAT Scheme
→	RS	Republika Srbija	RS	688	City+ Post Code	After Company ...	srbijska	RS		9948
<b>IS</b>										
EU Country/Region Code	Intrastat Code	VAT Scheme								
RS		9948								

## 14 Customer Card – Public Companies

When working with clients who are public companies, additional information must be entered on their customer cards:

- JBKS Number – This is the unique identifier for users of public funds.
- The JBKS number is obtained from the Treasury Administration portal and entered into the JBKS field on the customer card.

- PIB Number – The company's tax identification number must also be recorded.

Note:

- All customers who have a KJS Type defined on their card will automatically be sent to the Central Register of Invoices.



## 15 Validation of Customer Account on SEF

On the Customer Card, under the Invoicing tab, there is a checkbox labeled Customer is not on SEF.

- This checkbox is automatically validated when the Tax ID (PIB) is entered.
- During the creation of a new customer, Business Central (BC) will validate the Tax ID against SEF records.
- If the customer is registered on SEF, BC will notify you and the checkbox will be automatically checked.

This ensures that all customers are properly validated against the System of Electronic Invoices (SEF) and that only compliant accounts are used for e-invoice exchange.



# ◆ Work with documents

## ◆ Purchase

### 1. Get Purchase Invoice

To retrieve electronic invoices from the portal:

- Enter Purchase e-Invoices in the search box.
- From the Actions tab, select Electronic Invoicing → Get Purchase Invoice.
- Confirm that you want to import invoices from the portal.
- A new window will appear, allowing you to select which invoice you want to retrieve.

Purchase Invoice Id	Status	Posted	Sales Invoice Id	Creation Date	Sending Date	Due Date
341347	Seen	No	389440	10.10.2022.	10.10.2022.	
342043	Seen	No	390164	10.10.2022.	10.10.2022.	
342184	Seen	No	390270	10.10.2022.	10.10.2022.	
342185	Seen	No	390291	10.10.2022.	10.10.2022.	
342262	Rejected	No	390380	10.10.2022.	10.10.2022.	

Get Purchase Invoice

Options

Purchase Invoice Id: .....

OK Cancel

## 2. Retrieving an Individual Purchase Invoice

To retrieve a specific purchase invoice from the portal:

- Copy the Invoice ID from the portal URL. The ID consists of the last numeric digits in the URL.
- Paste the ID into the designated field in Business Central – Get Purchase Invoice from the Actions tab.
- Confirm the action to retrieve the invoice.
- A notification will appear confirming that the process was successful.

Search documents

Incoming documents > Edit document

Seen

Supplier	Delivery date
NPS	11/10/2022
Document number	Due date
PKF20-0016	12/01/2022
Reference number	Model number per

E-Invoice Purchase List: All											
Notifications: 3 Processing is completed.   Status for purchase e-Invoice 387579 was successfully get from the E-Invoice.   Status for purchase e-Invoice 363264 was successfully get from the E-Invoice.											
Purchase Invoice Id	Status	Posted	Sales Invoice Id	Creation Date	Sending Date	Due Date	Invoice Id	Invoice Type Code	Document Currency Code	Order Reference Id	Contract Document Reference Id
386924	Seen	No	438419	1.12.2022.	10.11.2022.		PKF20-0016	380			102716278 NPS doo
387420	Seen	No	438925	1.12.2022.	10.11.2022.		PKF20-0017	380			102716278 NPS doo
387424	Seen	No	438928	1.12.2022.	10.11.2022.		PKF20-0015	380			102716278 NPS doo
387558	Cancelled	No	439099	10.11.2022.	10.11.2022.		KPF20-00525	380			102716278 BEOROL DOO BE
387559	Cancelled	No	439100	10.11.2022.	10.11.2022.		KPF20-00525	380			102716278 BEOROL DOO BE

## 3. Accept or Reject Purchase Invoice

On the E-Invoice Purchase page:

- Open the retrieved invoice by double-clicking on it.
- To begin posting the purchase invoice, select Accept.

- The page also provides the option to Reject incoming invoices if necessary.
- After accepting the invoice, a notification will appear confirming that the invoice has been successfully accepted.

#### **4. Create incoming document**

After the invoices have been retrieved from the portal:

- From the same page where the invoice acceptance was confirmed, click Related → Incoming Document → View Document.
- A new window will open, displaying the document ready for posting.
- Select the record to prepare it for processing.

- Enter the necessary lines.
- Once complete, the document can be posted.

E-Invoice Purchase

386924 · NPS doo

Actions ▾ Related ▾ Automate ▾

General Incoming Document > **View**

Purchase Invoice Id .....	386924	Contact Name
Status .....	Approved	Contact Telep

Incoming Documents

Description	Vendor Name	Document Date	Vendor Invoice No.	Currency Code	Amount Incl. VAT	Status
NPS doo	: NPS D.O.O. BEOGRAD	10.11.2022.			600,00	New

Purchase Invoice

NPS doo · NPS D.O.O. BEOGRAD

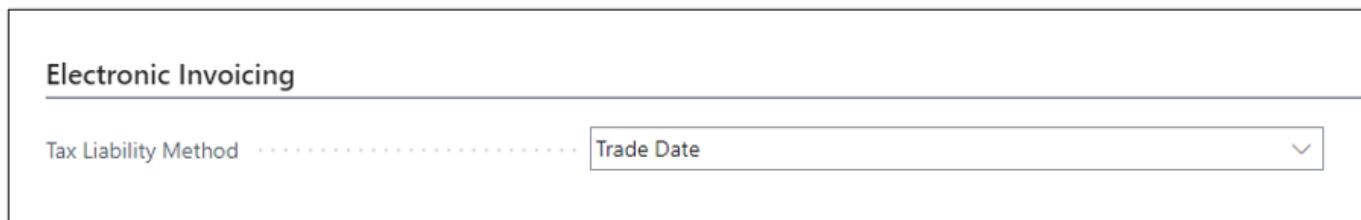
✓ Saved

## ◆ Sales

## 1. Create Sales Invoice

The process of creating sales invoices follows a standardized procedure:

- Enter Sales Invoices in the search bar.
- Create a new sales invoice for the respective customer.
- To send the data specification together with the sales invoice or order document, define the Tax Liability Method field.
- The Tax Liability Method field is located in the Electronic Invoicing section of the output document.
- Available options include: Trade Date, Issue Date, and Payment Date.
- The standard value is set to Trade Date, meaning the invoice will be submitted to the portal in the tax period corresponding to the date the document is posted in the system.



The screenshot shows a user interface for 'Electronic Invoicing'. At the top, there is a header bar with the title 'Electronic Invoicing'. Below this, there is a section labeled 'Tax Liability Method' with a dropdown menu. The dropdown menu is open, and the option 'Trade Date' is selected. The rest of the interface is mostly empty, with some faint background text and icons.

## 2. Post and Send Sales Invoice

After completing both the header and invoice lines:

- Click Post and Send.
- The invoice will be posted and sent to the E-Fakture portal.
- If the sending is successful, the system will display a notification confirming that the document has been successfully sent.

Sales Invoice

PF20-014 · NPS D.O.O. BEOGRAD

Posted Sales Invoice

PKF20-0015 · NPS D.O.O. BEOGRAD

Notifications: 2 Sales Invoice PKF20-0015 was successfully sent to the E-Invoice. | Status for sales invoice PKF20-0015 was successfully get from the E-Invoice.

Home	Print/Send	Invoice	Incoming Document	Actions	Automate	Fewer options
------	------------	---------	-------------------	---------	----------	---------------

**General**

No.	PKF20-0015	Due Date	1.12.2022.
Customer	NPS D.O.O. BEOGRAD	Quote No.	

## Handling Rejected Sales Invoices

If a posted sales invoice intended for sending to the E-Fakture portal is rejected:

- The system will report an error, with details depending on the type of issue.
- In the same posted document, under the Electronic Invoicing section, you can view:
  - The Sending Status field – shows whether the invoice was successfully sent or rejected.
  - The Code – the identifier under which the invoice was registered on the E-Fakture portal.



The screenshot shows the 'Error Messages' section with a search bar and a 'Search' button. Below it is the 'Electronic Invoicing' section. The 'Invoice Id' field contains '386924' and is highlighted with a red box. The 'CIR Status' field shows 'None'.

## 5. E-Invoice Error and Status Fields

- E-Invoice Error Text Field – Displays the description of the error if the invoice was not successfully sent.
- E-Invoice Status – Shows the current status of the e-Invoice on the E-Fakture portal (e.g., Sent, Cancelled, Rejected, Approved).

## ◆ Update Document (Manually Entered Invoices)

On the Posted Sales Invoice, there is an Update Document feature:

- This function allows you to manually enter the Sales Invoice ID into Business Central.
- It is used exclusively for invoices that were manually entered on the E-Fakture portal.
- For such invoices, the ID assigned on the portal can be manually entered into Business Central using the Update Document function.



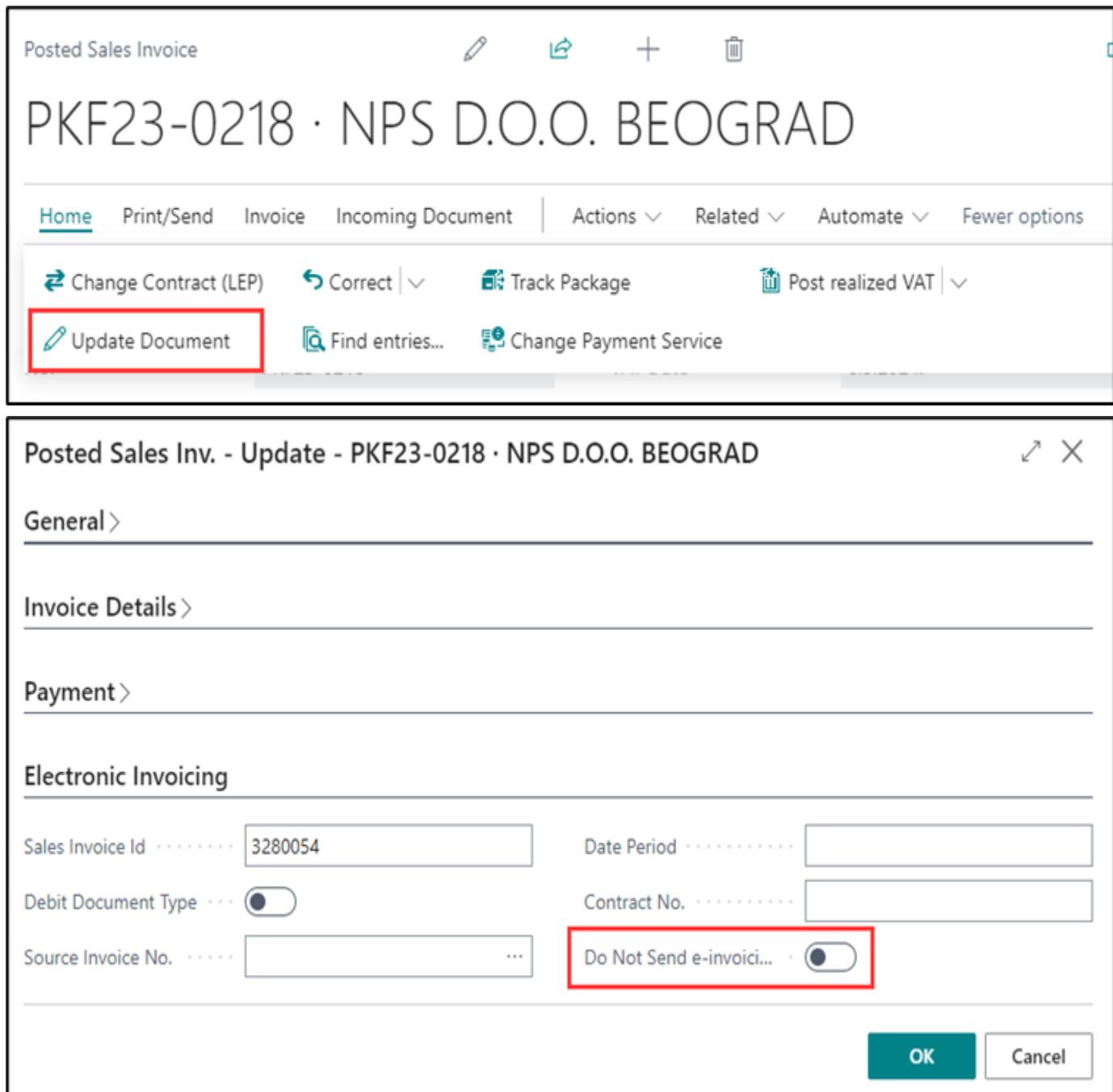
## ◆ Do not send e-invoicing

The Do Not Send E-Invoice enhancement allows you to mark documents that should not be transmitted to the E-Invoice portal:

- This option can be applied to both invoices and credit memos.
- It designates which documents you prefer not to send.

- To apply it:

- Navigate to Posted Sales Invoices.
- Select Update Document.
- Choose Do Not Send E-Invoice.



The screenshot shows the Microsoft Dynamics 365 Business Central interface. At the top, there is a navigation bar with links for Home, Print/Send, Invoice, Incoming Document, Actions, Related, Automate, and Fewer options. Below the navigation bar, there are several action buttons: Change Contract (LEP), Correct, Track Package, Post realized VAT, Update Document (which is highlighted with a red box), Find entries..., and Change Payment Service. The main content area displays a Sales Invoice with the number PKF23-0218 · NPS D.O.O. BEOGRAD. Below this, a modal dialog is open titled "Posted Sales Inv. - Update - PKF23-0218 · NPS D.O.O. BEOGRAD". The dialog has sections for General, Invoice Details, and Payment. In the Electronic Invoicing section, there are fields for Sales Invoice Id (3280054), Date Period, Debit Document Type (with a toggle switch), Contract No., Source Invoice No., and a toggle switch for "Do Not Send e-invoic...". The "Do Not Send e-invoic..." toggle switch is also highlighted with a red box. At the bottom of the dialog are OK and Cancel buttons.

Posted Sales Invoices						
Posted Sales Invoices: All		Print/Send	Invoice	Correct	Actions	Automate
		Update Document	Find entries...			
No.	Customer No.	Do Not Send e-invoicing	Customer Name	Currency Code	Posting Date ↓	Due Date
PKF23-0191	C000005	<input checked="" type="checkbox"/>	EXTREME CC DOO BEOGRAD-VR...	25.1.2024.	25.3.2024.	17.820,00
PKF23-0190	C0000617	<input type="checkbox"/>	NPS D.O.O. BEOGRAD	25.1.2024.	25.1.2024.	2.000,00
PKF23-0189	C000005	<input checked="" type="checkbox"/>	EXTREME CC DOO BEOGRAD-VR...	25.1.2024.	25.3.2024.	2.500,00

## ◆ Add Comments to Sales Invoices

To include a specific comment on a sales invoice:

- Use the Comment action.
- The comment will be displayed on invoices sent to the E-Invoice portal.
- This means the customer will receive both the invoice and the comment.
- The Comment field can be used to reference a specific legal provision, depending on the clauses required for inclusion in the document.

Sales Invoice

PF23-00068 · NPS D.O.O. BEOGRAD

Home Prepare Print/Send Request Approval Invoice New Actions Related Automate Fewer

Dimensions Statistics **Comments** Attachments Approvals Customer

**General**

Customer No. ....

### Comment Field (Character Limit)

- The Comment field has a limited number of characters.
- To include longer text, you can enter the comment across multiple lines.

- The comment will still be displayed on invoices sent to the E-Invoice portal, ensuring the customer receives both the invoice and the comment.

Invoice · PF23-00068

Comment Sheet |    | + New  Edit List |  Delete

Date	Comment
8.5.2024.	Article 5: "A value-added tax (VAT) payer is any person who independently conducts business activities, as well as a person who occasionally conducts such activities."

Generisao sistem eFakura pod brojem:PKF23-0181 |  
Identifikator:dfa00c54-7a27-4767-8285-8e55161baae | datum i vreme generisanja: 08.05.2024 13:17:44

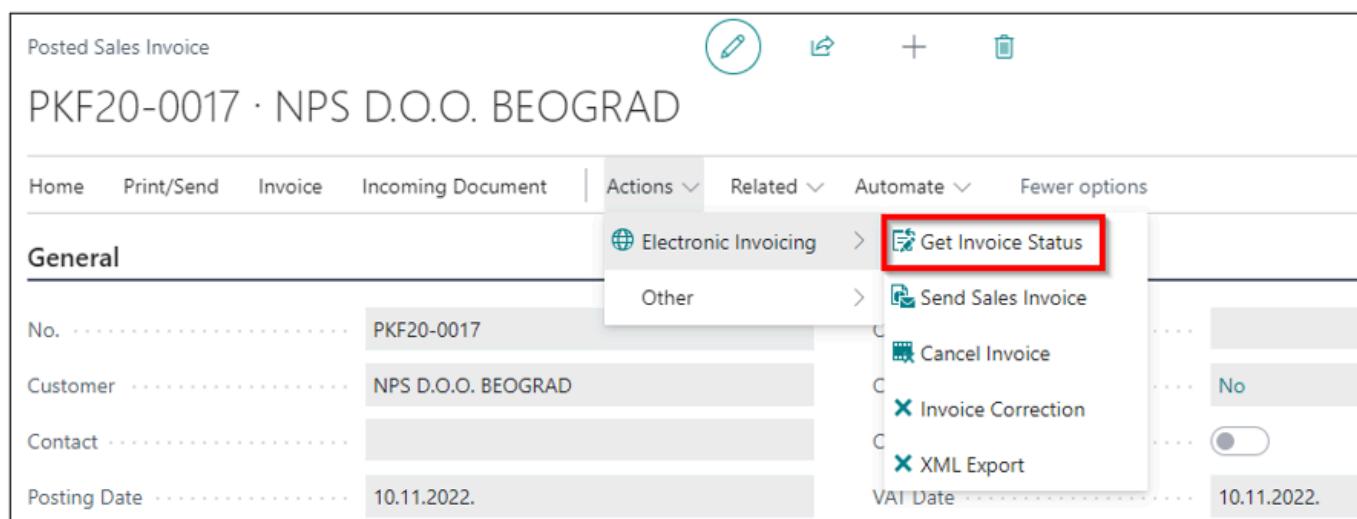
A NOVENTIQ Company

Datum izdavanja: 08.05.2024	<b>Broj fakture</b> <b>PKF23-0181</b>
<b>NPS D.O.O. BEOGRAD</b> BULEVAR MARŠALA TOLBUHINA 44 11070 Novi Beograd	Broj ugovora: PKF23-0181 Datum prometa: 01.05.2024 Datum dospeća: 01.05.2024 Matični broj kupca: 17460790 PIB kupca: 102716278 Valuta fakture: <b>RSD</b> <b>UKUPAN IZNOS</b> <b>66.600,00</b>
<b>Prodavac</b>	
<b>TRADE V2</b>	
Adresa: 11070 Novi Beograd BULEVAR MARŠALA TOLBUHINA 44 Matični broj: 17460790 PIB: 102716278	
160000000032836031	
<b>Opis</b> <b>Količina</b> <b>Jedinična cena</b> <b>Jedinica mera</b> <b>Umanjenje</b> <b>Iznos bez PDV</b> <b>PDV stopa</b>	
Prihod od prodaje proizvoda na domaćem tržištu 1 55.500,0000 EA 0,00 55.500,00 20,00 0,00	
Zbir stavki sa stopom 20%: 55.500,00 Ukupno osnovica - stopa 20%: 55.500,00 Ukupno PDV - stopa 20%: 11.100,00 <b>Međuzbir:</b> <b>66.600,00</b>	
Ukupno osnovica umanjena za avans - stopa 20%: 55.500,00 Ukupno PDV umanjen za avans - stopa 20%: 11.100,00 <b>Ukupan iznos:</b> <b>66.600,00</b>	
Napomena: Article 5: "A value-added tax (VAT) payer is any person who independently conducts business activities, as well as a person who occasionally conducts such activities."	

## ◆ Get invoice status

Once the invoice is sent to the E-Fakura portal, the initial status will read "Sending".

- When the customer approves or rejects the invoice, the document receives a new status on the portal.
- This change does not automatically update the status in Business Central.
- To update the status in Business Central, open the posted document and click Get Invoice Status.
- On the Actions tab, select Electronic Invoicing → Get Invoice Status.
- To update the status of multiple invoices, go to the list of posted invoices, select several invoices, and use the same Get Invoice Status action.
- After the status is retrieved, Business Central will display a notification confirming that the process is complete.



## 1. Public Company Customers

If the customer is a public company:

- Both the PIB (tax identification number) and JBKJS (unique public sector identifier) are sent from the customer's card.
- Based on these values, SEF (System of Electronic Invoicing) will automatically make the transfer to SUF (Serbian: SUF – Invoice Management System).

## ◆ **Debit memo**

This type of document is created in the same way as a sales invoice, with one key difference:

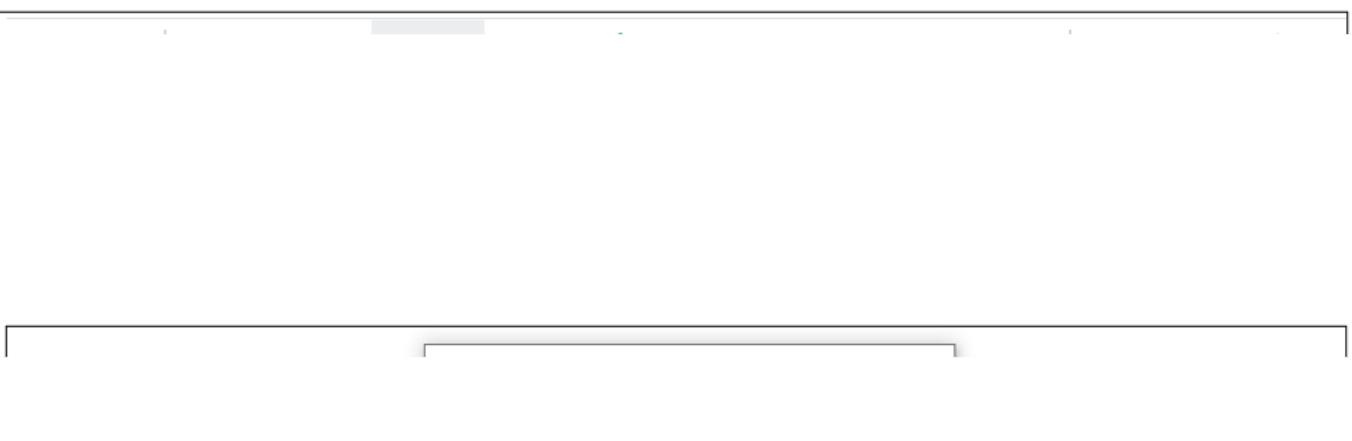
- The document must be marked as a Debit Document Type by toggling the Debit Document Type button in the sales invoice's Electronic Invoicing section.
- Always select the invoice related to the debit memo, i.e., the invoice whose value should be increased by the amount of the debit memo.
- Once marked as Debit Document Type, you must either:
  - Select the Source Invoice No., or
  - Enter a date (period, month, day) in the Date Period field.
- The remaining steps of filling out and posting the document are identical to those for regular invoices.

## ◆ **Prepayment invoices**

When working with prepayment invoices issued to customers:

- In the VAT Posting Setup field, set the Tax Category.
- Enter VAT Posting Setup in the search section.
- Locate the line with the Customer VAT Bus Posting Group (e.g., KDOM) and the VAT Product Posting Group (e.g., A10 or A20).
- In the Tax Category field, enter category S.

- The process of creating a prepayment invoice remains unchanged:
- Fill out the header of the document.
- Enter the invoice lines with the VAT amounts.
- The E-Fakture portal will recognize the document as a prepayment invoice, since it is marked as prepayment in the section where the payment is linked to the prepayment invoice.
- Before sending the invoice, set the Tax Liability Method in the Electronic Invoicing section.
- For prepayment invoices, select Payment Date as the tax liability method.



## ◆ Credit memo

### Credit Memo

The creation of a credit memo follows the same procedure as a sales invoice, with specific requirements:

- If the memo is created by copying the sales invoice, the Applies-to Doc. No. field in the credit memo header must be filled with the invoice number to be reversed/accepted.
- The same number entered in Applies-to Doc. No. will automatically be filled in the Source Invoice No. field in the Electronic Invoicing section.
- Date Period – enter the date or previous months.
- The Date Period field is filled in only if the Source Invoice No. is not provided.
- When the Source Invoice No. field is filled, the Date Period field does not need to be completed.

- After filling in the header and rows, the memo can be posted and then sent to the E-Fakture portal.
- To successfully create a credit memo, the account to be reversed must be in the Accepted status by the customer.
- When the account has the status Approved, it is possible to make a correction, i.e., a reduction or debit adjustment.

## ◆ Other functions

### ◆ **Send Sales Invoices**

Send Multiple Sales Invoices

It is possible to send several invoices simultaneously from the Posted Sales Invoices list:

- Select the desired invoices from the list.
- On the Actions tab, go to the Electronic Invoicing section.
- Choose Send Sales Invoices.

- The selected invoices will be sent together to the E-Fakture portal.

## ◆ **Get Purchase Invoice on Date**

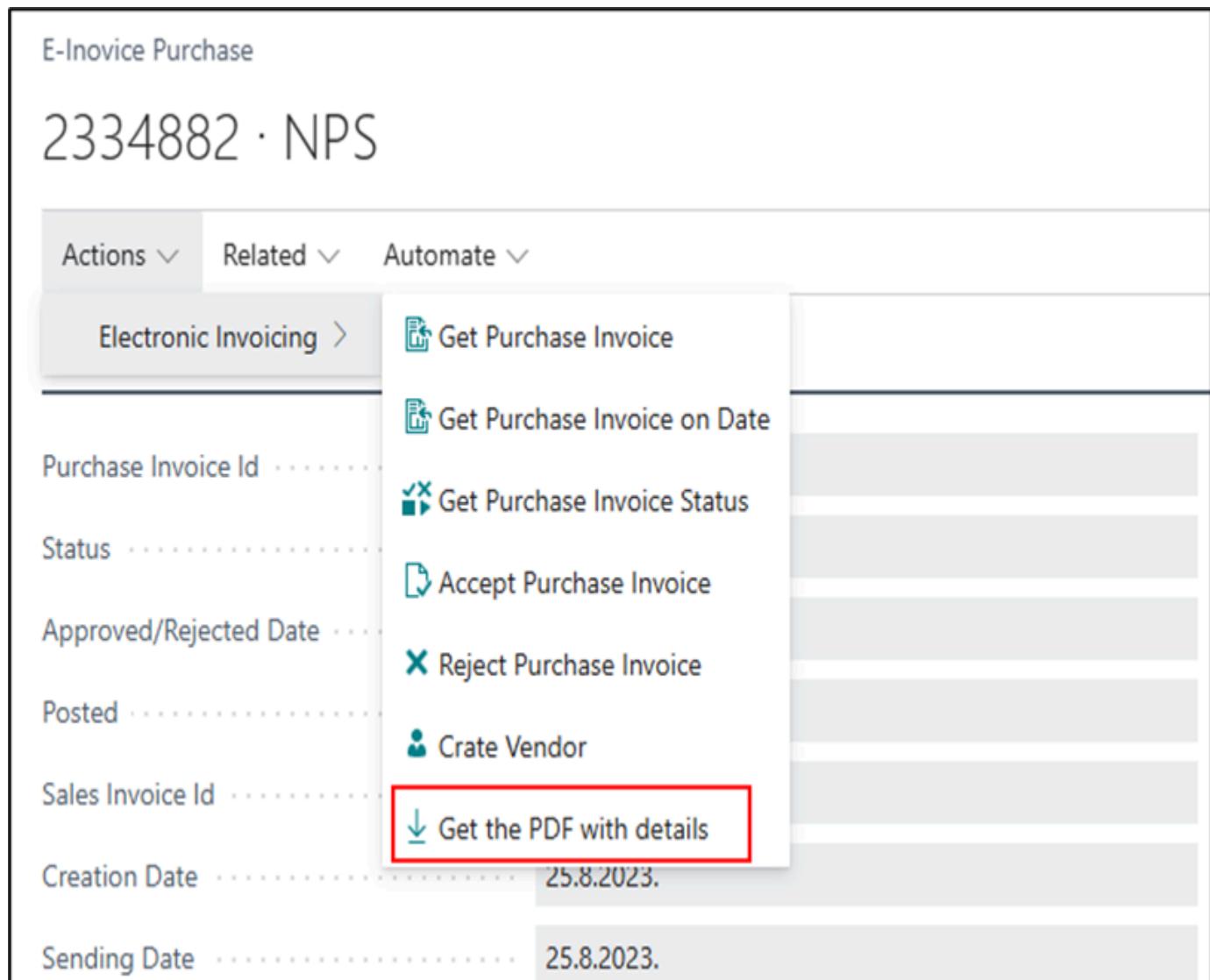
It is possible to retrieve several invoices simultaneously from the E-Invoices Purchase list:

- On the Actions tab, in the E-Invoices section, select Get Purchase Invoices on Date.
- By default, invoices are retrieved for the previous day.
- You can also define a date range (from a specific day up to yesterday).
- The date filter always excludes today when using the Get Purchase Invoices option.

## ◆ **Get the PDF with details**

The Get PDF with Details function allows you to retrieve the QR code for the invoice:

- When retrieving an invoice, you will always receive a PDF without details and a QR code.
- By using Get PDF with Details, the initial PDF is replaced with a new version.
- This updated PDF contains additional details, including the QR code.



The screenshot shows the 'Electronic Invoicing' ribbon in Business Central. The 'Actions' dropdown is open, displaying several options: 'Get Purchase Invoice', 'Get Purchase Invoice on Date', 'Get Purchase Invoice Status', 'Accept Purchase Invoice', 'Reject Purchase Invoice', and 'Create Vendor'. The 'Get the PDF with details' option is highlighted with a red box. The main area of the screen displays various invoice details: Purchase Invoice Id (2334882 · NPS), Status (Approved), Approved/Rejected Date (25.8.2023), Posted (25.8.2023), Sales Invoice Id (2334882), Creation Date (25.8.2023), and Sending Date (25.8.2023).

When you run the action, you will receive the following messages:



PDF download has been initialized. Please invoke the action once more.



OK



The existing PDF will be replaced with the PDF with details. Do you want to continue?



Yes

No

The PDF is downloaded and added as attachment to the invoice 4198641.

OK

E-Invoice Purchase

4198641 · NPS

Actions ▾ Related ▾ Automate ▾

**General**

Purchase Invoice Id	4198641	Contact Name	.....
Status	Rejected	Contact Telephone	...
Approved/Rejected...	22.9.2025.	Contact Electronic ...	npsnikola@gmail.com
Posted	No	Payment Means Co...	30
Sales Invoice Id	4314105	Payee Financial Acc...	160600000002946230
Creation Date	2.9.2025.	Financial Institution...	.....
Sending Date	2.9.2025.	Financial Institution...	.....

Summary Preview

Incoming Document Files

Name	File Extent...
4198641	pdf

### Purchase Invoice PDF with QR Code

- Along with the standard PDF of the invoice (containing all required elements), additional details are retrieved.
- These additional details include the QR code, which is provided together with the invoice.
- This ensures that both the complete invoice information and the QR code are available for reference.

Generisao sistem eFakura pod brojem: 1330 |  
Identifikator: d53022b1-bc77-465d-b6e2-7ece30a9046a | datum i vreme generisanja: 02.09.2025 13:27:00 lokalno vreme (Beograd)

**Strukturirani format elektronske fakture u skladu sa  
specifikacijom prilagođene primene standarda  
SRPS EN 16931-1:2019/A2:2020**

**Fakura**

broj dokumenta: 1330  
datum izdavanja dokumenta: 02.09.2025  
datum dozeda: 03.09.2025  
vrsta dokumenta: Fakura  
napomena na faktu: Invata  
šifra valute dokumenta: RSD  
datum poneske obaveze: Datum prometa

prodavac  
PIB: 102716278  
naziv: NPS  
ulica i broj: Bulevar maršala Tita  
čuha: Beograd (Novi Beograd)  
šifra države: RS  
poštovno ime: NPS  
matični broj: 17460790  
adresa elektronske pošte kontakt:  
npsnkosa@gmail.com

adresa elektronske pošte kontakt:  
npsnkosa@gmail.com

kupac  
PIB: 102716278  
naziv: NPS  
ulica i broj: Bulevar maršala Tita  
čuha: Beograd (Novi Beograd)  
šifra države: RS  
poštovno ime: NPS  
matični broj: 17460790  
adresa elektronske pošte kontakt:  
npsnkosa@gmail.com

Informacije o isporuci  
datum prometa: 02.09.2025  
Instrukcije za plaćanje

broj računa za plaćanje:  
100600000002946230

ukupno porez  
ukupan iznos PDV: 199.790,00 (RSD)  
• Šifra kategorije PDV: 5 (stopa: 20)  
ukupan iznos osnovice: 998.900,00  
ukupan iznos poreza: 199.790,00

ukupni iznos  
zbir neto iznosa iz stavki računa: 998.900,00  
ukupan iznos bez PDV: 998.900,00  
ukupan iznos sa PDV: 1.198.690,00  
zbir umanjenja na novu dokumentaciju: 0,00  
platni iznos: 0,00  
iznos zadržavanja: 0,00  
ukupan iznos: 1.198.690,00

stavka dokumenta

identifikator stavke: 1  
šifra jedinice mere za fakturisano kolичinu:  
kom  
fakturisana kolичina: 10,00  
neto iznos: 998.900,00  
• umanjenje na novu stavku:  
razlog: 1  
procenat: 5,00  
iznos: 500,00  
osnovica: 10.000,00  
• umanjenje na novu stavku:  
razlog: 2  
procenat: 4,00  
iznos: 400,00  
osnovica: 10.000,00  
naziv artikla: d88  
identifikator artikla kod prodavca: d  
šifra kategorije PDV: 5  
stupnja PDV: 20  
neto cena artikla: 100.000,00



**NBS IPS QR**

## ◆ Job Queue Entries

### Automatic Retrieval – Job Queue Setup

To enable automatic retrieval of statuses from the portal, you need to set up Job Queue Entries:

1. In the search, type: Service Connections → E-Invoice Setup → Actions → Job Queue → Create Job Queue Entries.
2. In the Job Queue Entries card:
  - Start Time – enter the time when the action should be launched for the first time during the day.
  - End Time – enter the time after which the action will no longer be launched.

- No. of Minutes Between Runs – enter the idle time between two consecutive action starts.

3. After the Job Queue has been created, click Get Status to Ready to complete the setup.



## Individual and Summary VAT

In the e-invoice settings, the following URL addresses are retrieved via the API key:

- Post Single VAT Path: `api/v2/publicApi/vat-recording/individual`
- Post Summary VAT Path: `api/v2/publicApi/vat-recording/group`
- Cancel Single VAT Path: `api/v2/publicApi/vat-recording/individual/cancel/%1`
- Cancel Summary VAT Path: `api/v2/publicApi/vat-recording/group/cancel/%1`
- Summary VAT Records No. Series: Specify the No. Series to be used for Summary VAT Records

## ◆ **VAT Books - VAT Records in SEF**

In addition to the obligation to issue electronic invoices, it is also required to record VAT electronically in the electronic invoice system (SEF).

- Summary and Individual VAT Records are an integral part of SEF.
- They are used for recording outgoing invoices that were not sent as e-invoices.

To proceed:

- Search for VAT Books.
- 
- Open VAT Books for the purpose of sending individual and summary VAT records.

Types of VAT Records:

- Individual VAT Record – Sales
- Individual VAT Record – Purchase – Transaction
- Individual VAT Record – Purchase – Advance Payment
- Individual VAT Record – Purchase – Increase

- Individual VAT Record – Purchase – Decrease
- Summary VAT Record

## VAT Records – Tag Names and Registration Type

When filling out VAT Records in SEF:

- Tag Name values are assigned as follows:
  - 1 → Individual records and basic transactions
  - 2 → Prepayment
  - 3 → Increase documents
  - 4 → Decrease documents
- In the VAT Registration Type column, select whether the record is:
  - Individual
  - Summary

## ◆ Column Name Setup

To adjustment, in the Column Name Settings section, it is necessary to fill in the Tag Name. Below is a list of tags that should be configured for each VAT book in the case of individual and summary records.

- Individual VAT Record – Sales

- Individual VAT Record – Other Books

- Summary VAT Record

## ◆ **VAT Book Groups**

In the VAT book group settings section, changes have been made to the configuration of the individual record – Basic Transactions. In this record, it is necessary to add the tag name in the form of a three-digit number prescribed by the technical documentation. Additionally, within the summary record, changes have been made to the book groups, so it is now necessary to create new groups according to the list provided below.

- Individual VAT Record – Sales

- Individual VAT Record – Other Books
- Summary VAT Record

## ◆ **VAT Book Group Identifiers**

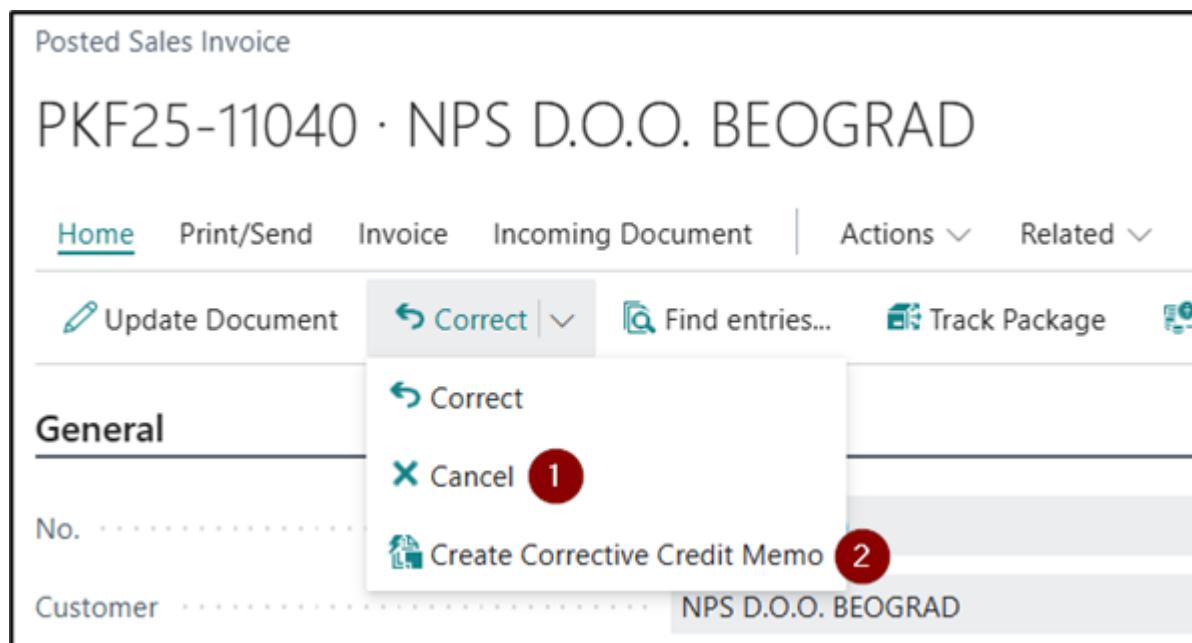
For each VAT book group, it is necessary to configure which identifiers belong to that group. For each identifier, the description field must be filled in.

## ◆ **Vat Book Setup**

For each book, group, and identifier, it is necessary to configure which amount from the VAT items is sent to which field in the records.

## ◆ Credit Memo - Individual VAT

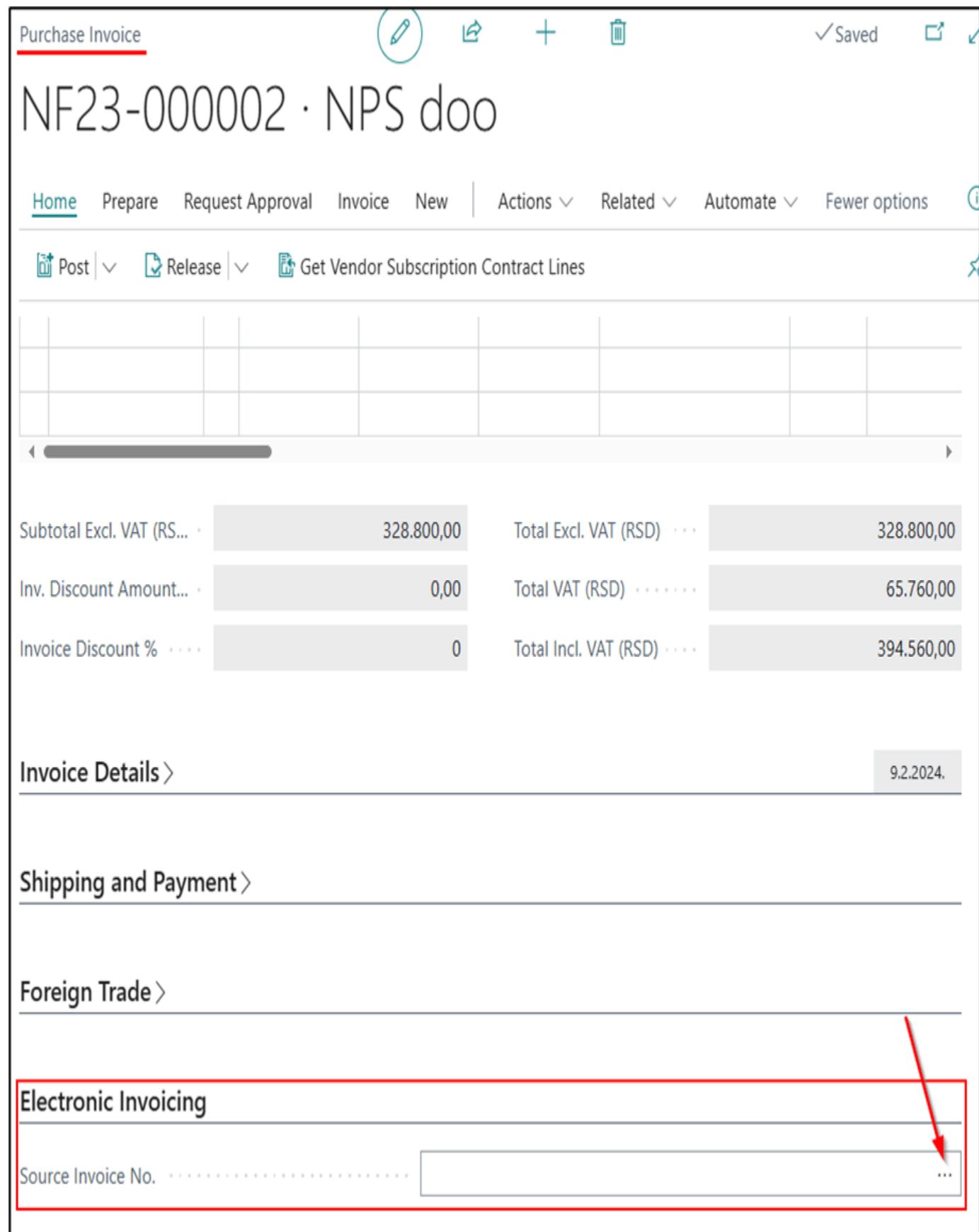
If you want to cancel an invoice that should not appear in the individual VAT record, whether it's a sales or purchase invoice, you need to use the Cancel function on the posted invoice.



1. The Cancel function posts a credit memo that is recorded in the VAT entries. However, neither the cancelled invoice nor the credit memo used to cancel it will be included in the individual VAT record, so the transaction will not be reflected there.
2. If you want the credit memo to appear in the individual VAT record, use the Create Corrective Credit Memo function. This function cancels the document and ensures the entry is sent to the individual VAT record.

## ◆ Debit memo - Individual VAT

If you have a debit memo related to your individual VAT record, you need to mark which invoice it refers to. On the purchase invoice, use the Source Invoice No. field to link the debit memo to the related invoice. Click the three dots to open a list of invoices and select the correct one.



The screenshot shows the Purchase Invoice screen in Microsoft Dynamics 365 Business Central. The top navigation bar includes Home, Prepare, Request Approval, Invoice, New, Actions, Related, Automate, and Fewer options. Below the navigation is a toolbar with Post, Release, and Get Vendor Subscription Contract Lines buttons. The main area displays a table of invoice details:

Subtotal Excl. VAT (RSD) .....	328.800,00	Total Excl. VAT (RSD) .....	328.800,00
Inv. Discount Amount (RSD) .....	0,00	Total VAT (RSD) .....	65.760,00
Invoice Discount % .....	0	Total Incl. VAT (RSD) .....	394.560,00

Below the table are sections for Invoice Details (date: 9.2.2024), Shipping and Payment, and Foreign Trade. The Source Invoice No. field is highlighted with a red box and a red arrow points to the three-dot ellipsis button.

VAT Book Overview for Individual Records.

1. Invoice that was sent
2. Debit memo that increases the sent invoice

1.0_PEP	Pojedinačna PDV evidencija – Prodaja	<input type="checkbox"/>	PP0	0
2.0_PEN_T	Pojedinačna PDV evidencija – Nabavka - Promet	<input type="checkbox"/> 1	PP1	1
2.1_PEN_P	Pojedinačna PDV evidencija – Nabavka - Avans	<input type="checkbox"/>	PP2	2
→ 2.2_PEN_I	: Pojedinačna PDV evidencija – Nabavka - Povećanje	<input type="checkbox"/> 2	PP3	3
2.3_PEN_R	Pojedinačna PDV evidencija – Nabavka - Smanjenje	<input type="checkbox"/>	PP4	4

## ◆ **Sending Individual and Summary Records**

The sending is done from the VAT Review.

For each book, it is necessary to run the VAT overview for a specific period, verify the amounts, and select the action to Send VAT Records.

## ◆ **ID of Individual and Summary Records**

After the records are submitted, each submitted record receives its unique record identifier on the portal, which is visible in the VAT entries.

Image from the E-Invoice Portal

VAT Entries – Single

VAT Entries – Summary

The ID can also be viewed from the VAT books. By clicking on the amount in the row, you will access the VAT overview.

## ◆ **Cancel VAT Records**

If we wish to cancel a VAT item that was sent through individual or summary records, the cancellation is performed from the VAT Items list. In the VAT Items list, in the "ID" column for individual and summary VAT records, the ID generated from the e-Invoice portal is entered. This field provides information about which items were sent via individual and summary records. To perform the cancellation, it is necessary to first select one or more rows. After selection, by clicking on the Cancel VAT Record option (either individual or summary), the ID field will be cleared. The ID will no longer be present.

## ◆ Assign ID to VAT Ledger Entries

When you perform a manual entry on the E Fakture porta - whether it involves individual, summary, or previous tax credit records - the ID will not be automatically transferred to the VAT entries. To address this, a dedicated feature has been developed Set Single, Summary or Previous VAT ID which enables manual entry of the ID directly onto the VAT entries.

VAT Entries											
		Edit List		Find entries...		Cancel Single VAT Records		Cancel Summary VAT Records		Set Single, Summary or Previous VAT ID	
Entry No.		VAT Bus. Posting Group		VAT Prod. Posting Group		VAT Identifier ↑		VAT Date		Posting Date ↑	
→	1875	:	KDOM	ČL.12-1	3.9-20NE	30.5.2025.	30.5.2025.	PKF25-11030	Invoice	Sale	-350,00
	1876		KDOM	ČL.12-1	3.9-20NE	30.5.2025.	30.5.2025.	PKOD25-0008	Credit Me...	Sale	350,00

Upon initiating the action, a page will be displayed where the required ID (individual, summary or Previous VAT ID) may be entered based on either the Entry No. or the Document No.

### Set Single, Summary or Previous VAT ID

Options

Single VAT ID .....

Summary VAT ID .....

Previous Tax ID .....

Filter: VAT Entry

× Entry No. ..... 1875

× Document No. .....

[+ Filter...](#)

Actions ▾ Fewer options

Remaining Unrealiz... Amount	Single VAT ID ↓	Summary VAT ID	Previous Tax Record ID
0.00	96284		
0.00	96281		
0.00	96280		
0.00	95705		
0.00			

## ◆ Electronic records of previous VAT

To the Previous VAT Record (EEPP), new VAT books are created according to the groups and columns listed below. Before sending the EEPP, it is necessary to configure the appropriate URL addresses:

- Send Previous Tax Rec. Path record DEMO: <https://demoppppdv.mfin.gov.rs/>
- Previous Tax Rec. Base URL PRODUCTION: <https://ppppdv.mfin.gov.rs/>
- Send Previous Tax Rec. Path: api/v1/public-api/vat-deduction-record

Service Connections	
<input type="button" value="New"/>	<input type="text" value="ein"/>
<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
<input type="button" value="Setup"/>	
<input type="button" value="Import"/>	<input type="button" value="Export"/>
<input type="button" value="Print"/>	<input type="button" value="Copy"/>
<input type="button" value="Filter"/>	<input type="button" value="Reset"/>
<input type="button" value="List"/>	<input type="button" value="Card"/>
<input type="button" value="New"/>	<input type="button" value="Edit"/>
<input type="button" value="Delete"/>	<input type="button" value="Import"/>
<input type="button" value="Export"/>	<input type="button" value="Print"/>
<input type="button" value="Copy"/>	<input type="button" value="Reset"/>
<input type="button" value="List"/>	<input type="button" value="Card"/>

EIN e-Invoice Setup

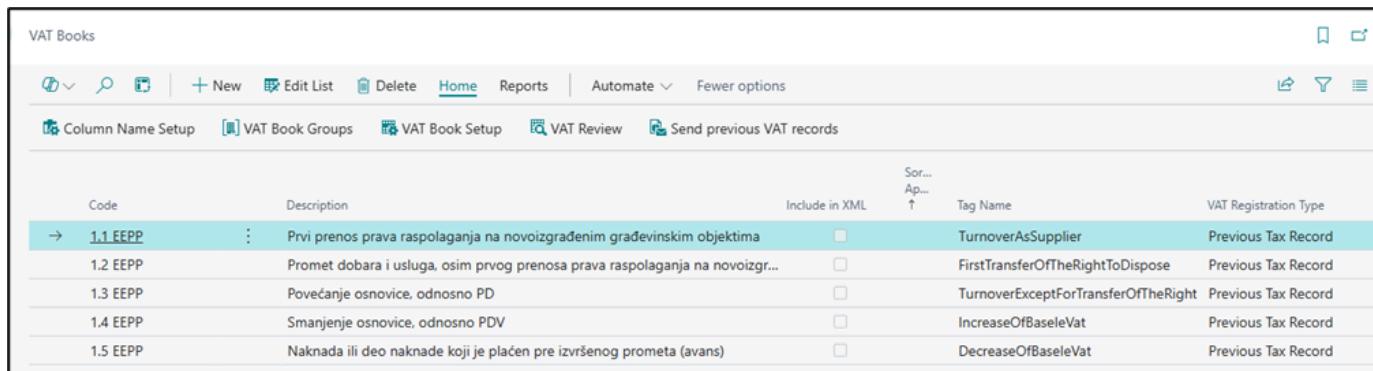
Name: EIN e-Invoice Setup

Status: Disabled

E-Invoice Setup						
<input type="button" value="Manage"/>	<input type="button" value="Set URLs to Default"/>	<input type="button" value="Set Test URLs to Default"/>	<input type="button" value="Test Connection"/>	<input type="button" value="Page"/>	<input type="button" value="Actions"/>	<input type="button" value="Fewer options"/>
<b>Service Functions</b>						
Ping URL	<input type="text" value="/api/publicApi/getEfakuraVersion"/>	Post Purchase Inv. Accept Path	<input type="text" value="/api/publicApi/purchase-invoice/acceptRejectPurchaseInvoic"/>			
Base URL	<input type="text" value="https://efakura.mfin.gov.rs"/>	Post Callback Notification	<input type="text" value="/api/publicApi/subscribe"/>			
Post Sales Invoice Path	<input type="text" value="/api/publicApi/sales-invoice/ubl?requestId=%1&amp;sendToC"/>	Post Single VAT Path	<input type="text" value="/api/v2/publicApi/vat-recording/individual"/>			
Get Sales Invoice Path	<input type="text" value="/api/publicApi/sales-invoice/xml?invoiceld=%1"/>	Post Summary VAT Path	<input type="text" value="/api/v2/publicApi/vat-recording/group"/>			
Get Sales Invoice Status Path	<input type="text" value="/api/publicApi/sales-invoice?invoiceld=%1"/>	Cancel Single VAT Path	<input type="text" value="/api/v2/publicApi/vat-recording/individual/cancel/%1"/>			
Get Sales Invoice Changes Path	<input type="text" value="/api/publicApi/sales-invoice/changes?date=%1"/>	Cancel Summary VAT Path	<input type="text" value="/api/v2/publicApi/vat-recording/group/cancel/%1"/>			
Post Correct Sales Invoice Path	<input type="text" value="/api/publicApi/sales-invoice/storno"/>	Check if the customer has an e-Invoic...	<input type="text" value="/api/publicApi/Company/CheckIfCompanyRegisteredOnI"/>			
Post Cancel Sales Invoice Path	<input type="text" value="/api/publicApi/sales-invoice/cancel"/>	VAT Deduction Nos.	<input type="text" value=""/>			
Get Purchase Invoice Path	<input type="text" value="/api/publicApi/purchase-invoice/xml?invoiceld=%1"/>	Previous Tax Rec. Base URL	<input type="text" value="https://demoppppdv.mfin.gov.rs"/>			
Get Purchase Invoice Status Path	<input type="text" value="/api/publicApi/purchase-invoice?invoiceld=%1"/>	Send Previous Tax Rec. Path	<input type="text" value="/api/v1/public-api/vat-deduction-record"/>			
Get Purchase Invoice Changes Path	<input type="text" value="/api/publicApi/purchase-invoice/changes?date=%1"/>	Get Units of Measure	<input type="text" value="/api/publicApi/units-of-measure"/>			

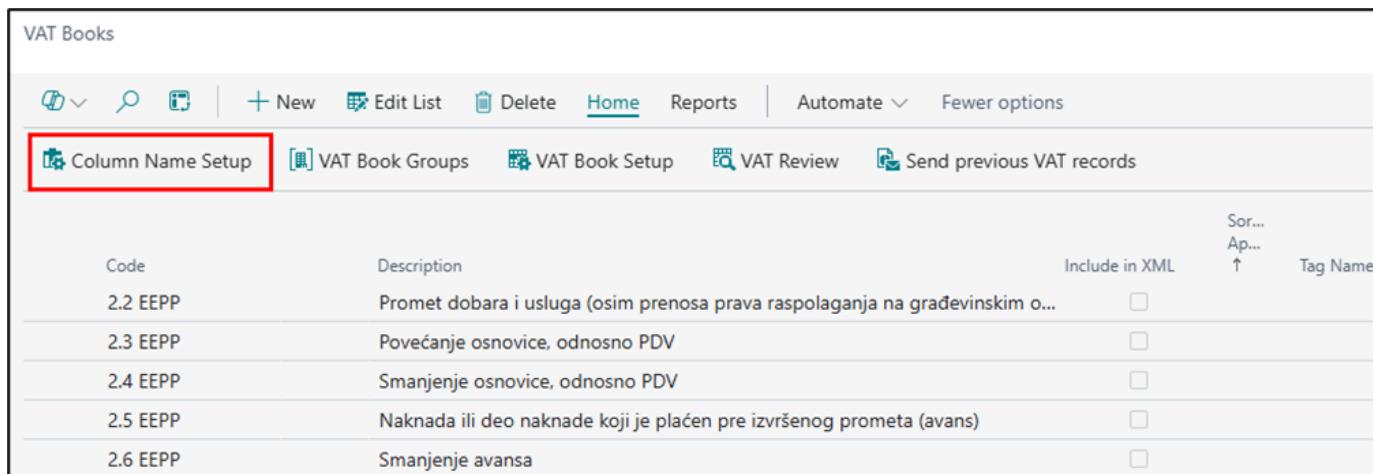
## ◆ VAT Books - previous VAT

When creating new books, in addition to the Code and Description, it is necessary to enter the Tag Name and the VAT Record Type. Below is the table for the configuration.



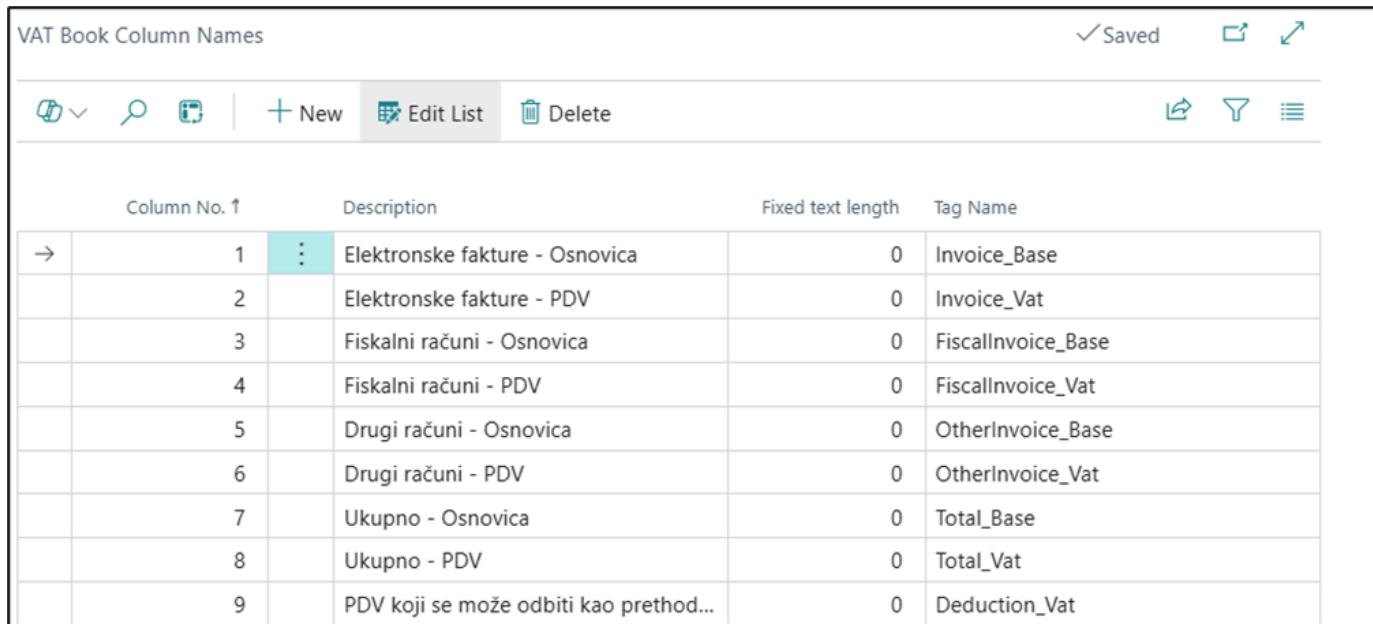
Code	Description	Include in XML	Sor... Ap... ↑	Tag Name	VAT Registration Type
→ 1.1 EEPP	Prvi prenos prava raspolaganja na novoizgrađenim građevinskim objektima	<input type="checkbox"/>		TurnoverAsSupplier	Previous Tax Record
1.2 EEPP	Promet dobara i usluga, osim prvog prenosa prava raspolaganja na novoizgr...	<input type="checkbox"/>		FirstTransferOfTheRightToDispose	Previous Tax Record
1.3 EEPP	Povećanje osnovice, odnosno PD	<input type="checkbox"/>		TurnoverExceptForTransferOfTheRight	Previous Tax Record
1.4 EEPP	Smanjenje osnovice, odnosno PDV	<input type="checkbox"/>		IncreaseOfBaseVat	Previous Tax Record
1.5 EEPP	Naknada ili deo naknade koji je plaćen pre izvršenog prometa (avans)	<input type="checkbox"/>		DecreaseOfBaseVat	Previous Tax Record

## ◆ Column Name Setup - previous VAT



Code	Description	Include in XML	Sor... Ap... ↑	Tag Name
2.2 EEPP	Promet dobara i usluga (osim prenosa prava raspolaganja na građevinskim o...	<input type="checkbox"/>		
2.3 EEPP	Povećanje osnovice, odnosno PDV	<input type="checkbox"/>		
2.4 EEPP	Smanjenje osnovice, odnosno PDV	<input type="checkbox"/>		
2.5 EEPP	Naknada ili deo naknade koji je plaćen pre izvršenog prometa (avans)	<input type="checkbox"/>		
2.6 EEPP	Smanjenje avansa	<input type="checkbox"/>		

The following text outlines which columns should be filled with the tag for each book.



Column No. ↑	Description	Fixed text length	Tag Name
→ 1	Elektronske fakture - Osnovica	0	Invoice_Base
2	Elektronske fakture - PDV	0	Invoice_Vat
3	Fiskalni računi - Osnovica	0	FiscalInvoice_Base
4	Fiskalni računi - PDV	0	FiscalInvoice_Vat
5	Drugi računi - Osnovica	0	OtherInvoice_Base
6	Drugi računi - PDV	0	OtherInvoice_Vat
7	Ukupno - Osnovica	0	Total_Base
8	Ukupno - PDV	0	Total_Vat
9	PDV koji se može odbiti kao prethod...	0	Deduction_Vat

## ◆ VAT Book Group - previous VAT

It is necessary to add the tag name prescribed by the technical documentation to this record. The following text lists each VAT book group for each VAT book.

## ◆ **Send previous Vat records**

To send this record, a command Send Previous VAT Record has been added. By clicking on this option, a new page opens where you need to enter the date range, the VAT period option, and if necessary, check the option to create only the file (JSON). If the file is not exported, by clicking OK, the record is sent directly to SEF via the API service.

The date filter is mandatory, as well as approving the period as shown in the image.

It is possible to export the file by checking the checkbox, and by clicking OK, the file will be exported.

## ◆ **Sent VAT Entries**

After the records are submitted, each submitted record receives its unique record identifier on the portal, which is visible in the VAT entries.

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